



**OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT  
RISHI BANKIM CHANDRA CHATTERJEE STREET  
BARASAT, KOLKATA – 700 124.**

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Memo No- 611-BM/53/25-26

Date : 6<sup>th</sup>. June 2025

**QUOTATION NOTICE**

Quotation No. :-

Chairman, Barasat Municipality, invites sealed quotation through off line mode, showing interest of expression from Bonafide, reliable, experienced and delicious quality sweet meat seller and producers for supply of Two type sweets Gaja and Peda. The specification of sweets are mentioned below.

1. **Sweet GAJA:** Length 3.2cm, Height 3.1cm, Weight 60gm, Primary ingredients: Flour, Ghee, Khoya/ khir, sugar serum and Jaiphal, Colour: Brownish.
2. **Sweet PEDA:** Diameter 4.8cm, Thickness 1.1cm, Weight 20gm, Primary ingredients: Milk, Milk Solid(Khoya/Khir) sugar and Cardamom.

The quotation offer should be submitted in the prescribed **TABLE -A**, accompanied by duly attested photo copies of **PAN card, GST registration, last year IT return, P-Tax clearance, Food License(fssai) Trade license is to be produced.**

The applicant has to produce the original documents for verification as and when required, failing which offer will be cancelled.

The quotation offers showing expression of interest will be received at the office of the undersigned as per schedule given below and will be opened shortly thereafter on the same day in presence of the participants who like to be present at the time of opening of the quotation. Absence of any participant will not entertain later on to receive any complain regarding the quotation. Rate should be quoted clearly for each and individual items mentioned in the Table. All quantities of items mentioned in the Table are purely approximate which may vary as per requirement.

**Quotation submission starting date & time: On 06.06.2025, from 10.00Hrs.**

**Last date and time for receiving quotation: On 12.06.2025, up to 2.00 PM**

**Date and time of opening quotation : On 12.06.2025, at 2.30 PM**

**Place of submission quotation : At Chamber of Executive Officer of Barasat Municipality.**

**Quotation will be received at working days at official working period.**







All other details may be obtained from this office as mentioned above the quotationer may asked about the quotation several times before showing their interest.

*Quotation to be submit in Lump-sum* including Transportation cost, Hire charges equipment & utensils , Labour charge & incidental cost etc. (if any). No further claim and enhancement of quoted rate will be entertained.

No conditional Quotation will be accepted. The undersigned/Authority reserve the right to accept or reject any or all quotations or offer without assigning any reason whatsoever.

Supply order / work order may be issued to the successful lowest rate quoter as & when required.

Required Quantity of sweets to be supplied at Barasat Municipal Office. On & from 14.06.2025 up to 24.06.2025, Supply date may be extended as per requirement ,time and schedule of supply primarily will be mentioned in the supply order. Sweets have to be packed separately in two small plastic zip packet.

Rate should be Quated all type of tax / charges and deduction also be made from the bill at the time of payment as per norms.

**TABLE-A:**

SL NO.	ITEM OF SWEET	SPECIFICATION OF SWEET	APPROX QUANTITY (Nos)	UNIT	RATE(RS.)	AMOUNT
1	GAJA	Length 3.2cm Height 3.1cm Weight 60gm Primary ingredients: Flour,Ghee, Khoya/khir, sugar serum and Jaiphal Colour : Brownish	60,000 nos.	Each		
2	PEDA	Diameter 4.8cm Thickness 1.1cm Weight 20gm Primary ingredients: Milk,Milk Solid(Khoya/Khir)sugar and Cardamom	60,000 nos.	Each		

  
**Chairman**  
**Barasat Municipality**  

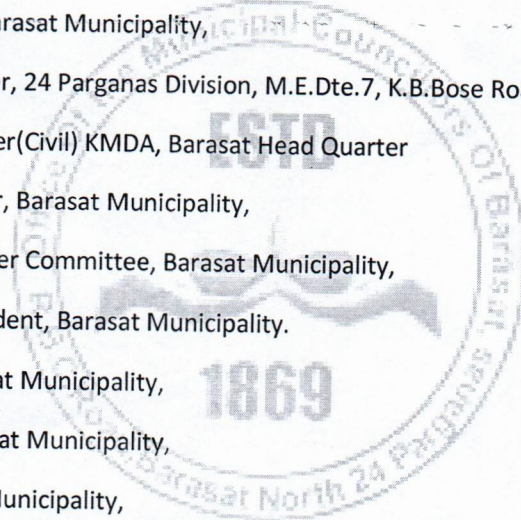



Memo No. 611 (2022) / Bm / 53 / 25 - 26

Date. 6th June 2025

Copy forwarded for necessary information to the:

1. Addl. Secretary, UD & MA department Additional Director SUDA, Govt. of West Bengal, Ilgus Bhawan, HC Block, Sector-III, Kolkata-700106.
2. The joint Secretary, Urban Development & Municipal affairs department, Govt. of West Bengal, Nagarayan Bhawan, Kolkata-7000064.
3. District Magistrate, North 24 Parganas, Barasat.
4. Subdivisional Officer, Barasat, North 24 parganas.
5. District Planning Section (DPLO)-North 24 parganas,
6. Vice Chairman, Barasat Municipality,
7. All C.I.C Barasat Municipality,
8. Executive Officer, Barasat Municipality,
9. Finance Officer, Barasat Municipality,
10. Executive Engineer, 24 Parganas Division, M.E.Dte.7, K.B. Bose Road, Barasat,
11. Executive Engineer (Civil) KMDA, Barasat Head Quarter
12. Assistant Engineer, Barasat Municipality,
13. Members of Tender Committee, Barasat Municipality,
14. Office Superintendent, Barasat Municipality.
15. Head Clerk, Barasat Municipality,
16. Accountant, Barasat Municipality,
17. Cashier, Barasat Municipality,
18. Receive & Dispatch section, Barasat Municipality,
19. Office Notice Board, Barasat Municipality,
20. Municipal Website : [www.barasatmunicipality.org](http://www.barasatmunicipality.org).
21. O C. I.T. Deptt, Barasat Municipality.
22. Bangla Sahayata Kendra (BSK), Barasat Municipality.



*(Signature)*

Chairman  
Barasat Municipality  
*Chairman*  
Barasat Municipality