

OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT
RISHI BANKIM CHANDRA CHATTERJEE ROAD
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Memo No. – 183-BM/Electric/NieT-6/2025-2026

Date: 17-11-2025

NOTICE INVITING e- TENDER

Online Tenders are invited by the Chairman , Barasat Municipality through electronic tendering (e-tendering) for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Table I :- List of works						
Sl. No.	Name of the work	Estimated amount put to tender (in Rs.)	Earnest Money (in Rs.)	Fund	Time for completion of work (in days)	Defect Liability Period
AS PER ENCLOSED ANNEXTURE						

Table-2 :- Date and Time Schedule		
Sl No	Particulars	Date & Time
i)	Date of uploading of NieT and Tender Documents online (Publishing Date)	17-11-2025 at 14.00 Hrs.
ii)	Documents download start date (Online)	18-11-2025 at 14.00 Hrs.
iii)	Date of Pre Bid Meeting with the intending Contractors at Municipality	19-11-2025 at 14.00 Hrs.
iv)	Tender submission start date (On line)	18-11-2025 at 14.00 Hrs.
v)	Tender Submission closing (On line)	23-12-2025 at 9.20 Hrs.
vi)	Tender opening date for Technical Proposals(Online)	26-12-2025 at 10.00 Hrs.
vii)	Date of uploading list for Technically Qualified Contractor (online)	To be notified later
viii)	Date and Place for opening of Financial Proposal (Online)	To be notified later
ix)	Date of uploading of list of qualified Contractor along with the offer rates (on line)	To be notified later.
x)	Also if necessary for further negotiation through offline for final rate.	To be notified later.

Table-3 :-	
Eligibility Criteria & Documents to be produced in support of Credential for tender Part-I (Prequalification Documents):-	i) Having experience and technical acumen in Executing, Electrical & Completion of similar nature of work (a) With a work value not below 40% of the estimated amount put to tender in a single contract during last 5(five) financial years. OR (b) Two similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during last 5(five) financial years OR (c) One single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer. All above credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. <i>(copies of Completion certificate, work order, price schedule & payment certificate issued by the competent authority shall have to be furnished)</i> ii) Having valid GST registration certificate with up to date GST return (GSTR-3B/1, whichever applicable). iii) Having valid PAN Card and last assessment year Income tax return. iv) Having valid P. Tax clearance Certificate. v) Having last year Audited Balance Sheet. i.e. Assessment year 2024-2025 vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm. vii) Having up to date Trade Permission. viii) Other certificates if any <i>(Copies of all above mentioned documents shall have to be furnished)</i> <i>All documents in original to be produced in due course of time as & when asked by the TIA.</i>
Tender documents:-	A full set of Tender documents consists of 2 Parts. These are <u>PART I</u>:-Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's. <u>PART II</u>:-Containing the Tender Price / Price Schedule.(BOQ in MS-excel format)
Earnest Money:-	The Earnest Money (2% of estimated amount put to tender), as specified in Table-1 shall be remitted by the Contractor through net banking or NEFT or RTGS (ICICI payment Gateway) in respect of tender ID .Every such transfer shall be done on or after the date of published of NleT. Any tender without such on-line payment of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as statutory document.

Security Deposit & other taxes:- (G.O.No-5784- PW/L&A/2M-175/2017 date. 12.09.17)	All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (Eight percent) will be deducted from each and every running bill. The amount of such 10% (Ten percent) of Security Deposit (Initial 2% EMD + additional 8%) will be refunded without any interest only as mentioned below. <u>For work with Defect Liability Period: 1(One) years.</u> i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work. <u>Additional Performance Security@</u> 10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender. If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited. If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract. Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.
Formal Agreement	<i>The successful contractor (L-1) Shall have to make a formal agreement with the tender inviting authority (TIA) by depositing the cost of tender documents after acceptance of tender and issuance of the work order.</i> <i>(i) Cost of tender documents is Rs.250/-(two hundred fifty)only for tender value up to Rs.1.25(one point two five) lakhs and</i> <i>(ii) Cost of tender documents is Rs.750/-(seven hundred fifty)only for tender value Above Rs.1.25(one point two five) lakhs and up to Rs.5.0(five point zero) lakhs and</i> <i>(iii) Cost of tender documents is Rs.1000/-(one thousand)only for tender value above 5.0(five) lakh up to Rs.25(twenty five) lakhs</i> <i>(iv) Cost of tender documents is Rs.2500/-(two thousand five hundred)only for tender value above 25.0(twenty five) lakh up to Rs.125(one hundred twenty five) lakhs</i>
Validity/ Withdrawal/ Acceptance of Tender:-	A Tender submitted shall remain valid for a period of 120calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders. A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA. The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.

Scope of the Works:-.. As per BOQ

Other Terms & Conditions if any:-

- 1 The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.
- 2 Tenderer must upload and submit duly digital signed a declaration as per prescribed format for confirmation of his awareness of the contract.

- 3 Successful bidder can collect hard copy for respective work from this Municipal office, Electric Department. At the time of formal agreement.
- 4 All taxes will be deducted as per order of Govt. of West Bengal from time to time.
- 5 Successful agency shall have to execute a formal agreement with the Barasat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.
- 6 Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.
- 7 The intending bidders must provide Valid Electrical Contractors License & Valid Electrical Supervisor Competency Certificate.
- 8 The agency himself will perform all the required civil and electrical works which may be necessary to be done during the installation of those lifts. No extra payment will be claimed by him in this regard.
9. Payment should be made as per availability of the said fund.

Instructions/guidance to the contractors for e-tendering:-

1. General Guidance for e-tendering:

Intending tenderers desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in>. The tender can be searched by typing the First Four Letters in the search engine provided in the website.

2. Registration of Contractors:

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India.

(Viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

3. Eligibility for participation:

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate.

4. Collection of Tender Documents:

Tenders are to be submitted online and intending tenderers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

5. Submission of Tenders

5.1 General process of submission

Tenders are to be submitted online through the website as stated above. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will

be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

5.2 Addenda/Corrigenda: if published.

Note: Contractors are to keep track of all the Addendum/Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder. , however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIT.

5.3 Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

5.4 Penalty for suppression / distortion of facts

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the Barasat Municipality for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to Barasat Municipality may take appropriate legal action against such defaulting tenderer.

NOTE: (i)All the bidders are strictly directed to submit all the relevant documents as per NleT and no other documents will be entertained and will be treated as strongly objectionable.

(ii) Payment will be made as per availability of Fund from concerned department for the specific works only.

Chairman
Barasat Municipality

APPLICATION FORM FOR TENDER

To
The Chairman,
Barasat Municipality
Barasat. Kolkata – 700124.

NIT No: -
Serial No of Work applied for: -.....
Amount put to tender: `

Dear Sir,
Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 2025

Full name of applicant: _____

Signature: _____

In the capacity of: _____
Duly authorized to sign bids

For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:
Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

Signature of Bidder with seal

Copy forwarded for necessary information to the:

1. Special Secretary, UD & MA Department Additional director SUDA, Govt. of West Bengal,
2. The Joint Secretary, Urban Development & Municipal affairs department, Govt. of West Bengal,
3. District Magistrate, North 24 Parganas,
4. S.D.O, Barasat,
5. Vice-Chairman, Barasat Municipality,
6. Executive Officer, Barasat Municipality,
7. Finance Officer, Barasat Municipality,
8. CIC (Electric & Water), Barasat Municipality,
9. Office Superintendent, Barasat Municipality,
10. Assistant Engineer, Barasat Municipality
11. Accountant, Barasat Municipality,
12. Office Notice Board, Barasat Municipality,
13. Municipal Website: www.barasatmunicipality.org.
14. Bangla Sahayata Kendra (BSK), Barasat Municipality

Chairman
Barasat Municipality

BARASAT MUNICIPALITY

ANNEXURE

MEMO NO.183-BM/Electric/NleT-6/2025-2026, Dated- 17-11-2025

SL. NO.	NAME OF WORK	APAS ID	BOOTH NO.	Priority NO.	Defect Liaibility Period	ESTIMATED AMOUNT	Time of Completion	Fund Name
1	Installation of six number LED street light with pole between h/o Ram chandra Ghosh to Sanjay Majumder at thakur nagar pally.	APAS/01/119/212/0012	212	5	1 Year	₹ 134,611.00	30 Days	APAS
2	SSUPPLYING AND FIXING LED LIGHT BY THE SIDE OF SISHIR MOHALI HOUSE UPTO PARESH GHOSH LIGHT-12 , POLE-10 . AND CHHATRA DAL PLAY GROUND.(HIGH MASS LIGHT - 1)	APAS/01/119/222/0006	222	3	1 Year	₹ 492,242.00	30 Days	APAS
3	SUPLYING FITTING AND FIXING LED LIGHT BY THE SIDE LAXMAN SAH HOUSE UPTO PRASANTA ROUTH.	APAS/01/119/222/0009	222	7	1 Year	₹ 113,145.00	30 Days	APAS
4	INSTALLATION OF LED LIGHT (10NOS) STARTING FROM NARAN BARI TO RABINDRA ROAD IN WARD NO 11,	APAS/01/119/232/0003	232	9	1 Year	₹ 249,482.00	30 Days	APAS
5	INSTALLATION OF LED POLE N/H OF GOSWAMI FURNITURE TO PRANAB CHAKRABORTY HOUSE ARE AT RASHBIHARI SCHOOL ROAD WARD NO - 10	APAS/01/119/233/0001	233	3	1 Year	₹ 144,987.00	30 Days	APAS
6	LED Street light required infront s/o DD optical.	APAS/01/119/238/0002	238	2	1 Year	₹ 120,224.00	30 Days	APAS
7	INSTALATION of new mini-mast at the side sarani gosthi pond	APAS/01/119/243/0005	243	4	1 Year	₹ 116,662.00	30 Days	APAS
8	INSTALLATION OF LED LIGHTS FROM HOUSE OF ASADUL HAKH TO RASID ALI HOUSE	APAS/01/119/249/0009	249	9	1 Year	₹ 116,506.00	30 Days	APAS
9	LED STREET LIGHT WITH G.I POL .AND 300-0 COVER SLAB DRAIN NEEDED TIRTHANKAR AICH HOUSE TO TARUN DAL CLUB MORE	APAS/01/119/252/0001	252	2	1 Year	₹ 249,482.00	30 Days	APAS

SL. NO.	NAME OF WORK	APAS ID	BOOTH NO.	Priority NO.	Defect Liaibility Period	ESTIMATED AMOUNT	Time of Completion	Fund Name
10	INSTALLATION OF 6 NOS LED LIGHT WITH GI POLE AT CIRCULAR ROAD BY LANE NEAR KOBORKHOLAMORE FROM H/O GOPAL SIKDER VIA H/O RATAN DAS IN WARD NO 6	APAS/01/119/253/0001	253	6	1 Year	₹ 144,987.00	30 Days	APAS
11	REQUIRMENT OF 6 LED STREET LIGHTS WITH G.I POLE STARTING FROM GOURANGA DAS TO LATIKA DS HOUSE.	APAS/01/119/254/0001	254	1	1 Year	₹ 197,471.00	30 Days	APAS
12	REQUIRMENT OF 5 LED STREET LIGHTS WITH G.I POLE STARTING FRPM SUKDEB PAUL TO SUBRATA BISWAS HOUSE . TAPASI DAS , PH - 6291205002	APAS/01/119/254/0002	254	2	1 Year	₹ 197,471.00	30 Days	APAS
13	INSTALLATION OF GI POLE WITH LED LIGHT STARTING FROM BIPLAB HALDER TO H/O NAYAN HALDER IN WARD NO 34.	APAS/01/119/255/0008	255	3	1 Year	₹ 124,582.00	30 Days	APAS
14	SUPPLYING LIFTING AND FIXING MINI TOWER(LIGHT) LIGHT-01,POLE-01	APAS/01/119/256/0006	256	2	1 Year	₹ 124,582.00	30 Days	APAS
15	INSTALLATION OF NEW LED LIGHT WITH POLE NIMAI DAS HOUSE TO APU MITRA HOUSE AT SRIJAN PARK NEAR PARTY OFFICE	APAS/01/119/259/0004	259	5	1 Year	₹ 249,482.00	30 Days	APAS
16	LED LIGHT REQUIRED HOUSE OF SOMBHUNATH CHATTERJEE HOUSE TO DEBESH SAHA HOUSE.	APAS/01/119/279/0004	279	7	1 Year	₹ 172,235.00	30 Days	APAS
17	STREET LIGHT WITH POLE STARTING FROM H/O ASHIM ROY CHOWDHURI TO H/O BINOY ROY CHOWDHURY	APAS/01/119/282/0002	282	6	1 Year	₹ 172,235.00	30 Days	APAS
18	INSTALLATION L.E.D LIGHT WITH G.I POLL APPROX 5 NOS FROM THE H/O RITA HALDAR TO PABITRA MUKHERJEE	APAS/01/119/287/0012	287	10	1 Year	₹ 197,471.00	30 Days	APAS
19	SUPPLYING FITTING & FIXING LED LIGHT BY THE SIDE OF ANIL SUR HOUSE UPTO PARNA CHOWDHURY HOUSE.	APAS/01/119/288/0017	288	9	1 Year	₹ 144,987.00	30 Days	APAS

SL. NO.	NAME OF WORK	APAS ID	BOOTH NO.	Priority NO.	Defect Liaibility Period	ESTIMATED AMOUNT	Time of Completion	Fund Name
20	LED LIGHT WITH G.7 POST NEEDED. 120'-0' (POST) ELECTRIC POOL PRESENT.	APAS/01/119/298/0004	298	3	1 Year	₹ 172,235.00	30 Days	APAS
21	INSTALLATION OF LED STREET LIGHT FROM HIRAMON MONDAL TO SWAPAN PODDER AT BABLA TALA	APAS/01/119/293/0010	293	6	1 Year	₹ 172,235.00	30 Days	APAS
22	L.E.D Street Light G.7 Pod Needed. 200'-0" Hira Mon Mon Das House to Swapan Podder House,	APAS/01/119/294/0002	294	3	1 Year	₹ 120,224.00	30 Days	APAS