



**OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT
RISHI BANKIM CHANDRA CHATTERJEE STREET
BARASAT, KOLKATA - 700 124.**

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Memo No. 2141-BM/WD-05/NIT-30/2025-26 *Dated, Barasat, the 11th February 2026*

**NOTICE INVITING TENDER
(AMAR PARA AMAR SAMADHAN)**

Tender No. :-BM/PWD/APAS/T-30/25-26

Chairman/ Executive Officer on behalf of the Barasat Municipality invites Sealed Tenders in the West Bengal Form No-2911 through off line for the following listed works from the eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Table I:- List of works

Sl. No	Scheme ID	Details of the work	Amount put to tender/ Tender Value	Earnings Money (in Rs.)	Time of completion	Defect Liability Period	Source of Fund	Booth No	WARD NO
As mentioned in the ANNEXURE									

Table-2 :- Date and Time Schedule

Sl No	Particulars	Date & Time
i)	Last date of receipt of application for tender papers by the municipal Office.	23/02/2026 Up to 5.00PM
ii)	Checking of Eligibility criteria & prequalification documents on production of original documents by this office.	24/02/2026 at 11.00AM
iii)	Period of issue of tender documents from this office	24/02/2026 from 11.00 AM
iv)	Date of receipt of tender papers in this municipal office.	On 25/02/2026 up to 3.00 PM
v)	Date and time for opening of the tender papers.	On 25/02/2026 at 3.30 PM

Table-3 :-

Eligibility Criteria	i)Having valid GST registration certificate ii)Having valid PAN Card and last assessment year Income tax return. iii)Having valid P. Tax clearance Certificate. iv)Having up to date Trade Permission. v)Having experience and technical acumen in Executing, Construction & Completion of any Civil work
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	<p>(a) with a work value not below 40% of the estimated amount put to tender in a single contract during last 7(seven) financial years OR</p> <p>(b) Two any Civil work completed work, each of the minimum value of 30% of the estimated amount put to tender during last 7(seven) financial years OR</p> <p>(c) One any single running Civil work which has been completed to the extent of 80% or more and value of which is not less than the desired value at above.</p> <p>In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer.</p> <p>All above credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.</p> <p><i>(copies of Completion certificate, work order, price schedule & payment certificate issued by the competent authority shall have to be furnished)</i></p> <p>vi)Other certificates if any. <i>(Copies of all above mentioned documents shall have to be furnished)</i></p> <p><i>All documents in original to be produced in due course of time as & when asked by the TIA</i></p>
<p>Tender documents to be submit by the tenderer.</p>	<p>A full set of Tender documents consists of filled up and signed tender form 2911 along with price schedule (BOQ) and other related documents , issued in favour of Tenderer. And original Bank Draft / Account payee cheque as earnest money for each individual work separately and attached with each Tender in a separate envelope , whole tender documents should be submitted at PWD deptt. Tender Drop box in a closed and sealed envelope which addressed to The “Chairman Barasat Municipality” and mentioned NIT No & Sl.No. of the tender on top of envelop.</p>
<p>Earnest Money:-</p>	<p>The Earnest Money (2% of estimated amount put to tender), as specified in ANNEXURE shall be remitted by Bank Draft / Account payee cheque, in favour of “CHAIRMAN , BARASAT MUNICIPALITY” payable at Barasat. of any Nationalized Bank /W.B. State co-operative Bank. Any tender without such earnest money (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled.</p>

<p>Security Deposit & other taxes:- (G.O.No-5784-PW/L&A/2M-175/2017 date. 12.09.17)</p>	<p>All usual deductions from taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit will be deducted from each and every running bill as per prevailing govt. norms. The Total amount of Security Deposit (Initial 2% EM + additional Security) will be refunded without any interest only as mentioned below, <u>As Per Defect Liability Period against each individual work mentioned in the annexure.</u></p> <p><u>a) For work with three months Defect Liability Period:</u> i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.</p> <p><u>b) For work with one year Defect Liability Period:</u> i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.</p> <p><u>C) For work with three year Defect Liability Period:</u> i) 30% of the security deposit shall be refunded to the contractor on expiry of two year from the actual date of completion of the work. ii) The Balance 70% of the security deposit shall be refunded to the contractor on expiry of three year from the actual date of completion of the work.</p> <p><u>d) For work with five year Defect Liability Period:</u> i) No security deposit shall be refunded to the contractor for 1st three years from the actual date of completion of the work. ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work. iii) The Balance 70% of the security deposit shall be refunded to the contractor on expiry of five year from the actual date of completion of the work.</p>
<p>Validity/ Withdrawal/ Acceptance of Tender:-</p>	<p>A Tender submitted shall remain valid for a period of 60 (sixty) calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders.</p> <p>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.</p> <p>The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.</p>



Scope of the works:- As Per B. O. Q.

Other terms & conditions if any:- No conditional tender will be accepted. The Successful tenderer shall comply all the terms and conditions of the municipality and execute an agreement before starting the work. All rates to be quoted are to include all charges i.e. Royalty, Taxes etc. if any. No further claim and enhancement Rate of estimate will be entertained.

The volume of the work may vary at the time of execution, specifications, items and their rates not mentioned in the schedule will be followed as per P.W.D. schedule, of Rates Govt. of West Bengal.

In case of any dispute the decision of the Chairman, Barasat Municipality will be final binding the contractors.

Payment will be made as per availability of fund. No claim for supply of materials, equipments, machineries etc. including Road Roller, Tar Boiler etc. will be entertained.

Special terms and condition :

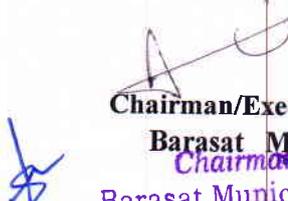
Any account payee cheque deposited with the tender as EMD, which cannot be realized owing to faulty on the part of the earnest bidder will be penalized and additional 50% of the EMD amount will be deducted from the bill, otherwise The TIA will take step as per rule.

After getting administrative approval and financial sanction from the competent authority the work order will be issued to the successful L-1 bidder.

After acceptance of tender & issue of work order The Bidder should be made an agreement with the TIA with the Form No -2911 by depositing cost of tender document as per prevailing govt. norms.

Instructions/guidance to the contractors for off line tender: All tenderer should present at the time of opening of tender.




Chairman/Executive Officer
Barasat Municipality
Chairman
Barasat Municipality

Memo No. 2141 (1-22)-BM/WD-05/NIT-30/2025-26 Dated, Barasat, the 11th. February 2026

Copy forwarded for necessary information to the:

1. Special Secretary, UD & MA department Additional Director SUDA , Govt. of West Bengal, Ilgus Bhawan, HC Block, Sector-III, Kolkata-700106.
2. The joint Secretary, Urban Development & Municipal affairs department , Govt. of West Bengal, Nagarayan Bhawan, Kolkata-7000064.
3. District Magistrate, North 24 Parganas, Barasat.
4. Subdivisional Officer, Barasat, North 24 parganas.
5. District Planning Section(DPLO)-North 24 parganas,
6. Vice Chairman, Barasat Municipality,
7. All C.I.C Barasat Municipality,
8. Executive Officer , Barasat Municipality,
9. Finance Officer, Barasat Municipality,
10. Executive Engineer, 24 Parganas Division, M.E.Dte.7, K.B.Bose Road, Barasat,
11. Executive Engineer(Civil) KMDA, Barasat Head Quarter
12. Assistant Engineer, Barasat Municipality,
13. Members of Tender Committee, Barasat Municipality,
14. Office Superintendent, Barasat Municipality.
15. Head Clerk, Barasat Municipality,
16. Accountant, Barasat Municipality,
17. Cashier, Barasat Municipality,
18. Receive & Dispatch section, Barasat Municipality,
19. Office Notice Board, Barasat Municipality,
20. Municipal Website : www.barasatmunicipality.org.
21. O C. I.T. Deptt , Barasat Municipality.
22. Bangla Sahayata Kendra (BSK), Barasat Municipality.

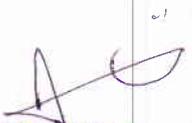

Chairman/Executive Officer
Barasat Municipality
Chairman
Barasat Municipality

ANNEXURE

Encloser to memo No: **2141** - BM/WD-05/NIT-30/2025-26 Dated : **11-02-2026**

SL NO.	SCHEME ID	Details	Amount put to tender/ Tender_Value	Earnest Money (in Rs.)	Time of completion	Defect Liability Period	Source of Fund	Booth No	WARD NO
1	APAS/01/119/47/0009	CONSTRUCTION OF SURFACE DRAIN BY THE SIDE OF DILIP SAHA HOUSE UPTO FISH MARKET GALI. L-100'-0" , W-2'-0" PH - 9007590030	49000.00	980.00	30 days	5 (five) years	APAS	47	25
2	APAS/01/119/265/0005	CONSTRUCTION OF SURFACE DRAIN STARTING FROM SUBODH DAS HOUSE TO MONMATHA DAS HOUSE ID - 1021543653951000401000014, MOMMATHA DAS	53684.00	1074.00	30 days	5 (five) years	APAS	265	7
3	APAS/01/119/268/0002	Construction of Road Proritosh Mondal's house to Supada Mondal's house. Road" length 48 ft"." Width 5'-6".	23913.00	478.00	30 days	5 (five) years	APAS	268	7
4	APAS/01/119/268/0003	Construction of Road from Manik mondal house to Hiramondal House. "Road length 42ft". "width 14ft".	30520.00	610.00	30 days	5 (five) years	APAS	268	7
5	APAS/01/119/268/0008	Construction of drain with cover Slab from Sabita Shaw's house to heramala Biswas house . drain length 35ft.	31188.00	624.00	30 days	5 (five) years	APAS	268	7
6	APAS/01/119/265/0006	CONSTRUCTION OF SURFACE DRAIN STARTING FROM SUBODH DAS HOUSE TO MONMATHA DAS HOUSE ID - 1021543653951000401000022, PUTUL DAS	99753.00	1995.00	30 days	5 (five) years	APAS	265	7


Sub-Assistant Engineer
Barasat Municipality


Chairman
Barasat Municipality

