

OFFICE OF THE ADMINISTRATOR

BARASAT MUNICIPALITY

RISHI BANKIM CHANDRA CHATTERJEE ROAD

BARASAT, KOLKATA – 700 124.

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Memo No. 156-BM/Electric/NleT-2/2026-2027

Date: 12-10-2026

From : Administrator, Barasat Municipality

NOTICE INVITING e- Tender

Online Tenders are invited by the Administrator, Barasat Municipality through electronic Tendering (e-tendering) for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted here under for participating in the tender.

Table-1:-List of works						
Sl. No.	Description of work	Estimated Amount put to Tender (in Rs.)	2%of Earnest Money (in Rs.)	Cost of Tender Documents	Time for completion Of work (in days)	Defect Liability Period
1.	Supply, fitting & fixing of 28 nos. 5 Mtr. Steel Tubular poles in ward no. 19 under Barasat Municipality.	Rs. 8,85,476.00 (Including all Taxes & Charges)	Rs. 17,710.00	At the time of formal agreement as per Table 18	120	5 Years

Table-2 :- Date and Time Schedule		
Sl No	Particulars	Date & Time
i)	Date of uploading of NleT and Tender Documents online (Publishing Date)	14-10-2026 at 14.00 Hrs.
ii)	Documents download start date (Online)	14-10-2026 at 14.00 Hrs.
iii)	Date of Pre Bid Meeting with the intending Contractors at Municipality	27-10-2026 at 14.00 Hrs.
iv)	Tender submission start date (On line)	14-10-2026 at 14.00 Hrs.
v)	Tender Submission closing (On line)	31-10-2026 at 14.00 Hrs.
vi)	Tender opening date for Technical Proposals(Online)	02-11-2026 at 10.00 Hrs.
vii)	Date of uploading list for Technically Qualified Contractor (online)	To be notified later
viii)	Date and Place for opening of Financial Proposal (Online)	To be notified later
ix)	Date of uploading of list of qualified Contractor along with the offer rates (on line)	To be notified later.
x)	Also if necessary for further negotiation through offline for final rate.	To be notified later.

Table-3 :-

Eligibility Criteria & Documents to be produced in support of Credential for tender Part-I (Prequalification Documents):-	i) Having experience and technical acumen in Executing, Electrical & Completion of similar nature of work (a) With a work value not below 40% of the estimated amount put to tender in a single contract during last 5(five) financial years. OR (b) Two similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during last 5(five) financial years OR (c) One single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer. All above credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. <i>(copies of Completion certificate, work order, price schedule & payment certificate issued by the competent authority shall have to be furnished)</i> ii) Having valid GST registration certificate with up to date GST return (GSTR-3B/1, whichever applicable). iii) Having valid PAN Card and last 3 years assessment year Audited Income tax return. iv) Having valid P. Tax clearance Certificate. V) Having last year Audited Balance Sheet. i.e. Assessment year 2026-2027. vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm. vii) Having up to date Trade Permission. viii) Bank Solvency certificate (Must be Mentioned tender Id) ix) Other certificates if any <i>(Copies of all above mentioned documents shall have to be furnished)</i> <i>All documents in original to be produced in due course of time as & when asked by the TIA.</i>
Tender documents:-	A full set of Tender documents consists of 2 Parts. These are PART I:- Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's. PART II:- Containing the Tender Price / Price Schedule. (BOQ in MS-excel format)
Earnest Money:-	The Earnest Money (2% of estimated amount put to tender), as specified in Table-1 shall be remitted by the Contractor through net banking or NEFT or RTGS (ICICI payment Gateway) in respect of tender ID .Every such transfer shall be done on or after the date of published of NleT. Any tender without such on-line payment of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as statutory document.

Security Deposit & other taxes:- (G.O.No-5784- PW/L&A/2M-175/2017 date. 12.09.17)	All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (Eight percent) will be deducted from each and every running bill. The amount of such 10% (Ten percent) of Security Deposit (Initial 2% EMD + additional 8%) will be refunded without any interest only as mentioned below. <u>For work with Defect Liability Period: 5 (Five) years.</u> i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work. <u>Additional Performance Security@</u> 10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender. If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited. If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract. Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.
Formal Agreement	<i>The successful contractor (L-1) Shall have to make a formal agreement with the tender inviting authority (TIA) by depositing the cost of tender documents after acceptance of tender and issuance of the work order.</i> <i>(i) Cost of tender documents is Rs.250/-(two hundred fifty)only for tender value up to Rs.1.25(one point two five) lakhs and</i> <i>(ii) Cost of tender documents is Rs.750/-(seven hundred fifty)only for tender value Above Rs.1.25(one point two five) lakhs and up to Rs.5.0(five point zero) lakhs and</i> <i>(iii) Cost of tender documents is Rs.1000/-(one thousand)only for tender value above 5.0(five) lakh up to Rs.25(twenty five) lakhs</i> <i>(iv) Cost of tender documents is Rs.2500/-(two thousand five hundred)only for tender value above 25.0(twenty five) lakh up to Rs.125(one hundred twenty five) lakhs</i>
Validity/ Withdrawal/ Acceptance of Tender:-	A Tender submitted shall remain valid for a period of 120calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders. A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA. The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.
Brand of LED light & Declaration Certificate	As per the order from UDMA Department via Memo No: 314(3)-UDMA-13013(11)/1/2020-ESTT-TCP SEC-Dept. of UDMA, Dated: 14.09.2023, we can use only generic names with the specifications instead of brand name. So, we can't mention any brand name. The details specification of the LED lights is described in the next table. Any brand of LED lights may be used for this project, if the particular brand having all the necessary documents, specification & authorized certification. • The OEM authorization letter of tender specified OEM at least of a brand should be included with at Mechanical bid & OEM should have serviced by the bidder. • Minimum of 1 (One) no of tender specified OEM authorization require (Order from UDMA Department via Memo No: 2001-UDMA-13013(99)/3/2020-ESTT-TCP SEC-Dept. of UDMA, Dated: 14.10.2022). • OEM authorization/warranty to be signed by Regional Manager. To avoid any duplicity or forge documents in authorization by OEM, it is hereby instructed to the bidder that the OEM should also send a separate digital communication (e-mail) to this office mail. (barasatmunicipality05@gmail.com)mail id in between the tendering process regarding authorization to the contractor/agency in their valid letter head. Authorization mail should come from person designated as Regional Manager or above and should be from their official email id only. This will be treated as a confirmation documents. • OFM must have approved the WRPWD Approval letter must be submitted along with the technical

	bid as mandatory. • OEM has their own manufacturing unit for both Luminaries & Drivers, necessary documents as mandatory to be submitted along with the technical bid. • A declaration of warrantee of Street Light for five (5) years from an OEM shall have to be submitted by the bidder through an AFFIDAVIT on Govt. Stamp Paper as mandatory.
Mechanical Specification for LED Street light	Housing/Construction • LED Street light luminaries should be powder coated and housed in a single piece pressure die cast non-corrosive Aluminum alloy enclosure with optimal fins for heat Sink Mechanism. • Luminaries should have UV stabilized, injection molded heat resistant PC lens cum cover. • Luminaries must have thermally isolated Driver of same make and optical compartments for efficient heat management and to ensure sustainable operation. • The fixture shall have ingress protection of IP 66 rating for optical & electrical compartments. • IP test report for the same need to be furnished from an Govt. approved or NABL accredited laboratory. • Wind age area should not exceed 0.125 sq. Mtr. Per fixture till 150W • Luminaries should be rated with impact resistance of minimum IK07. Maintenance • Luminaries should have side pole mounting option with outer pole Diameter 50mm • Driver compartment should have bottom maintenance in installed condition with IP66 Level of protection. • Driver should be replaceable in the field condition in case of any malfunction.
Optical Specification for LED Streetlight	• Approved make for LED shall be Nichia/Cree/Orsam/Lumineds make LED chip. • The LED shall be of Surface Mounted Design (SMD). • Life of LED shall be rated at 50,000 hrs or above @ L70. • System efficacy at luminaries' level shall be minimum 120 lumens/watt for 90 watt and above for luminaries below 90 watt above System efficacy at luminaries level shall be minimum 115 lumens/watt whereas LED chip level efficacy shall be minimum 160 Lumens/watt. • CRI (Color Rendering Index) shall be >70 or above. • The light engine should have a suitable secondary optic to deliver desired light distribution to meet the luminance criteria.
Test Report/Warranty	• Corrected Color temperature shall be nominal 5700K (with variation limits of $\pm 355K$) per AN SI C78, 377 ACCT standard. • Bidders shall provide LM80 report from LED chip manufacturer and will carry watermark. • IK07 Test report, thermal test report shall be submitted from NAB Accredited Lab. • The manufactures of the luminaries must have its own R & D wing within house testing facility accredited by NABL. • Drivers & Luminaries should have mandatorily BIS certified. • Luminaries LM79 report of in house NABL Accredited lab must be submitted along with the technical bid. • OEM must have their own in house "NABL Accredited Photometry Lab" with provision of Goniophotometry test. Valid Accreditation certificate must be uploaded along with the technical bid as mandatory document. • OEM must have their own ISO 9001-2015, ISO 14001-2015 and ISO 45000-2018 certified manufacturing unit. Certificate must have in the name of OEM. Related documents to be submitted along with the technical bid as mandatory. Important Note: • The manufacturer name & logo should be engraved/ embossed on the housing/body to allow traceability till the life of the fixture. No sticker will be accepted. • Lighting suppliers shall have their own manufacturing, power coating & assembly facility. The project shall be awarded only after witnessing the production and assembly of the luminaries in the supplier's manufacturing facility. Necessary declaration to be submitted along with the technical bid stating the particular bidder arrangement for inspection at their own cost, otherwise their bid will not be considered further. When the bidder submitted the OEM authorization, he must be submitted the factory visit consent letter along with OEM authorization as mandatory

Scope of the Works:- As per BOQ

Other Terms & Conditions if any:-

- 1 The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.
- 2 Tenderer must upload and submit duly digital signed a declaration as per prescribed format for confirmation of his awareness of the contract.
- 3 Successful bidder can collect hard copy for respective work from this Municipal office, Electric Department. At the time of formal agreement.
- 4 All taxes will be deducted as per order of Govt. of West Bengal from time to time.
- 5 Successful agency shall have to execute a formal agreement with the Barasat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.
- 6 Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.
- 7 The intending bidders must provide Valid Electrical Contractors License & Valid Electrical Supervisor Competency Certificate.
- 8 The agency himself will perform all the required civil and electrical works which may be necessary to be done during the installation of steel tubular pole. No extra payment will be claimed by him in this regard.
9. Payment should be made as per availability of the said fund.

Instructions/guidance to the contractors for e-tendering:-

1. General Guidance for e-tendering:

Intending tenderers desirous of participating in the tender are to log on to the website <https://tenders.wb.gov.in>. The tender can be searched by typing the First Four Letters in the search engine provided in the website.

2. Registration of Contractors:

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India.

(Viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

3. Eligibility for participation:

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate.

4. Collection of Tender Documents:

Tenders are to be submitted online and intending tenderers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

5. Submission of Tenders

5.1 General process of submission

Tenders are to be submitted online through the website as stated above. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is

Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

5.2 Addenda/Corrigenda: if published.

Note: Contractors are to keep track of all the Addendum/Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder. , however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIT.

5.3 Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

5.4 Penalty for suppression / distortion of facts

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the Barasat Municipality for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to Barasat Municipality may take appropriate legal action against such defaulting tenderer.

NOTE: (i) All the bidders are strictly directed to submit all the relevant documents as per NIT and no other documents will be entertained and will be treated as strongly objectionable.

(ii) Payment will be made as per availability of Fund from concerned department for the specific works only.

Administrator
Barasat Municipality

 **Administrator**
Barasat Municipality

APPLICATION FORM FOR TENDER

To
The Administrator,
Barasat Municipality
Barasat. Kolkata – 700124.

NleT No: -
Serial No of Work applied for: -.....
Amount put to tender: `

Dear Sir,
Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 2026

Full name of applicant: _____

Signature: _____

In the capacity of: _____
Duly authorized to sign bids

For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:
Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

Signature of Bidder with seal

Solvency Certificate Format

[To be issued by scheduled Banks as mentioned below (for instance) not later than 6 months]

Ref:

Date:

This is to certify that M/s. _____ having their Registered Office at _____ is solvent to the extent of ₹ _____
[Amount in Words _____] as disclosed by the information and record which are available with the bank for e-Tender id _____

This certificate is issued at the request of M/s. _____ for a Tender Purpose.

This certificate is issued without any risk/liability or responsibility whatsoever on the part of the Bank or any of its officers.

For Bank _____

Name of Signatory

Declaration of the Bidder

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Bid documents which is required to be submitted in time duly)

I,....., son of.....
....., aged about years by
occupation..... do here by solemnly affirmed confirms follow:

1. That, I am the
Of have duly authorized by and competent to affirm this affidavit on behalf of the
said Bidder.

2. That, I have inspected the site of work covered under e-
NIT (NIT No.....) circulated through Office memo bearing No-
----- Dated and have made myself fully acquainted with the site conditions existing
level/proposed level and local Conditions in and around the site of work. I have also carefully and meticulously
gone through the Bid documents. Bid of the above named Bidder is offered and submitted upon due consideration
of all factors and if the same is accepted, I on and - behalf of the a-e said Bidder, being lawfully and duly
authorized, promise to abide by all the covenants, conditions and stipulations of the Contractual documents and to
carry out, complete the works to the satisfaction of the Bid accepting Authority of the Work and abide by all
instructions as may given by the Engineer
inChargeoftheworktimetotime.IalsoherebyundertaketoabidebytheprovisionsofLawincludingtheprovisionsof
Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act,
Income Tax Act as would be applicable to the Contractor upon entering into -mal Contract / agreement with the
Bid Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the Bidder has been
suppressed in the Bid documents.

4. That the statement above made by me is true to my knowledge.

5. That all Documents submitted by me are genuine, authentic, true and valid.

6) Thatallinformationfurnishedaretruetothebestofmyknowledge&behalf.Departmenthasgotfullright to
cancel the same with penal measure, if any, in case any of the statements is proved to be false.

7) ThatneitheranypenaltyordebarmentwasmadeagainstmenoragainstthefirminanywayatanyGovt./Autono
mousBody/Institution.

8) That I am a citizen of India.

Deponent
Solemnly affirmed by the said

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(1stclassJudicialMagistrate /Notary Public)

Copy forwarded for necessary information to the:

1. The Joint Secretary, Green City Mission Cell, Dept. of UD & MA, Nagarayan, DF-08, Sector-1, Bidhannagar, Kol-064
2. Finance Officer, Barasat Municipality,
3. Office Superintendent, Barasat Municipality,
4. Assistant Engineer, Barasat Municipality
5. Member of the Tender Committee, Barasat Municipality,
6. Accountant, Barasat Municipality,
7. Head Clerk, Barasat Municipality,
8. Office Notice Board, Barasat Municipality,
9. Municipal Website: www.barasatmunicipality.org.
10. Bangla Sahayata Kendra (BSK), Barasat Municipality,


Administrator
Barasat Municipality


Administrator
Barasat Municipality
