



OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT
RISHI BANKIM CHANDRA CHATTERJEE STREET
BARASAT, KOLKATA - 700 124.

Phone : 2552- 3211
2562- 3535

Email: barasatmunicipality05@gmail.com
Web site:- www.barasatmunicipalpy.org

Memo No.: 1003 - BM/WD-05/NIEQ-9/2025-26

Dated, Barasat, the 1st. November 2025

NOTICE INVITING e- QUOTATION

Tender No. :- *BM/PWD/ NIEQ-9/25-26*

Chairman/ Executive Officer on behalf of the Barasat Municipality invites quotation through electronic quotation (*e-quotation*) for the following listed works (Table-I) from the eligible, resourceful, bonafide & reliable Companies/Contractors/Engineering Firms /Individual engineer having sufficient credential and financial capability and technical man power for participating in this quotation for the works as depicted hereunder.

Table-I :- LIST OF WORKS

Sl. No.	Scheme Id	Name of Work	Estimated value put to tender (Rs.)	Earnest Money (Rs.) [Online through e-Procurement System of Govt. of W.B]	Time of Completion	Defect Liability Period	Booth No.	Fund
<i>AS PER ENCLOSED ANNEXURE</i>								



Table-2 :- Date and Time Schedule		
Sl No	Particulars	Date & Time
i)	Date of uploading of NIEQ and Tender Documents online (Publishing Date)	06/11/2025
ii)	Documents download start date (Online)	07/11/2025 14.00 Hrs.
iii)	Date of Pre Tender Meeting with the intending Contractors at Municipality	17/11/2025 14.00 Hrs.
iv)	Tender submission starting date (On line)	07/11/2025 14.00 Hrs.
v)	Tender Submission closing (On line)	03/12/2025 up to 9.10 Hrs.
vi)	Tender opening date for Technical Proposals(Online)	After 48 hours of closing date
vii)	Date of uploading list for Technically Qualified Contractor (online)	To be notified later
viii)	Date and Place for opening of Financial Proposal (Online)	To be notified later
ix)	Date of uploading of list of qualified Contractor along with the offer rates (on line)	To be notified later.
x)	Also if necessary for further negotiation through offline for final rate.	To be notified later.

Table-3 :-	
<p>Eligibility Criteria & Documents to be produced in support of Credential for tender Part-I (Prequalification Documents):-</p>	<p>i) Having experience and technical acumen in Executing, Construction & Completion of similar nature of work (a) with a work value not below 40% of the estimated amount put to tender in a single contract during last 7(seven) financial years</p> <p>OR</p> <p>(b) Two similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during last 7(seven) financial years</p> <p>OR</p> <p>(c) One single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above.</p> <p>In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer.</p> <p>All above credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. <i>(copies of Completion certificate, work order, price schedule & payment certificate issued by the competent authority shall have to be furnished)</i></p> <p>ii) Having valid GST registration certificate iii) Having valid PAN Card iv) Income Tax Return (For last year). v) Having up to date Professional Tax clearance Certificate. vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm vii) Having up to date Trade Permission viii) Other certificates if any</p>



(Copies of all above mentioned documents shall have to be furnished)
All documents in original to be produced in due course of time as & when asked by the QIA.

Quotation documents:-	<p>A full set of Quotation documents consists of 2 Parts. These are</p> <p><u>PART I</u> :-Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.</p> <p><u>PART II</u> :-Containing the quotation Price / Price Schedule.(BOQ in MS-excel format)</p>
Earnest Money:-	<p>The Earnest Money (2% of estimated amount put to tender), as specified in Table-1 shall be remitted by the Contractor through net banking or NEFT or RTGS (ICICI payment Gateway) in respect of tender ID .Every such transfer shall be done on or after the date of published of NIEQ. Any tender without such on line payment of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as statutory document.</p>
Security Deposit & other taxes:- (G.O.No-5784-PW/L&A/2M-175/2017 date. 12.09.17)	<p>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (eight percent) will be deducted from each and every running bill. The amount of such 10% (ten percent) of Security Deposit (Initial 2% EM + additional 8%) will be refunded without any interest only as mentioned below., <u>As per Defect Liability period against each individual work mentioned in the annexure.</u></p>
Formal Agreement	<p><i>The successful bidder (L-1) Shall have to make a formal agreement with the Quotation inviting authority (QIA) by depositing Rs. 500/- as the cost of quotation documents after acceptance of quotation and issuance of the work order.</i></p>
Validity/ Withdrawal/ Acceptance of Tender:-	<p>A quotation submitted shall remain valid for a period of 120 calendar days from the date set for opening of quotation. Any extension of this validity period if required will be subject to concurrence of the quotation.</p> <p>A quotation once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their quotation(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by QIA.</p> <p>The QIA will accept the quotation. He/She does not bind himself/herself to accept otherwise the lowest quotation and reserves to himself/herself the right to reject any or all of the quotation received without assigning any reason thereof.</p>



Other terms & conditions:-

1. The quotation shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the quotation shall be in English.
2. The quotation Notice along with other documents like Form 2911, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the quotation
3. Quotation must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.
4. Successful bidder can collect hard copy for respective work from this Municipal office, P.W. Deptt. At the time of formal agreement.
5. All taxes will be deducted as per order of Govt. of West Bengal. Time to time.
6. Successful agency shall have to execute a formal agreement with the Barasat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.
7. Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.
8. Place of work may change at the time execution within the jurisdiction of Barasat Municipality if required.
9. Topographical survey work is to be followed by permanent Bench Mark carried from nearest Administrative building, Railway station, or national High way.
10. Payment will be released after successful completion of work duly checked/vetted by the competent authority and proper certification from the work in charge.
11. All men and machineries , engineering equipments should be arrange by the bidder and traffic safety also should be maintain by the bidder during survey work.
12. Five set of original drawing/DPR/ other documents (hard copy) should submit along with the bill and soft copy is also to be submit.
13. Bidder should attend to this office / to the vetting authority at the time of checking/vetting of project/drawing and should rectify all types of correction if required.

Instructions/guidance to the contractors for e-tendering:-

1. General Guidance for e-quotation:

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in>. The quotation can be searched by typing the First Four Letters in the search engine provided in the website.

2. Registration of Contractors :

Bidders willing to take part in the process of e-quotation are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India.

(viz. n Code Solution, Safe script, e- Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.



3. Eligibility for participation:

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate.

4. Collection of Quotation Documents:

Tenders are to be submitted online and intending Bidders are to download the quotation documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

5. Submission of quotation

5.1 General process of submission

Quotations are to be submitted online through the website as stated above. All the documents uploaded by the Quotation Inviting Authority form an integral part of the contract. Bidders are required to upload all the quotation documents along with the other documents, as asked for in the quotation, through the above website within the stipulated date and time as given in the Quotation. Bidders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. Bidders shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Bidders should in general upload the latest documents as part of the tender, along with the application letter in the prescribed format given in Appendix –A ,however, in case of failure in uploading such documents, it will be deemed that they (Bidders) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

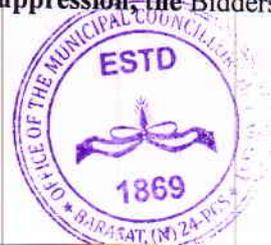
5.2 Addenda/Corrigenda: if published.

Note: Contractors are to keep track of all the Addendum/Corrigendum issued with a particular NIQ till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIQ in the NIQ folder. , however, in case of failure in uploading such documents, it will be deemed that they (Bidders) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIQ.

5.3 Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

5.4 Penalty for suppression / distortion of facts

If any Bidders fails to produce the original hard copies of the documents (especially Completion Certificates), or any other documents on demand of the Quotation Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Bidders will



be suspended from participating in the quotation on e-quotation platform of the Barasat Municipality for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to Barasat Municipality may take appropriate legal action against such defaulting Bidders

NOTE: (i) All the bidders are strictly directed to submit all the relevant documents as per NIEQ and no other documents will be entertained and will be treated as strongly objectionable.

(ii) Payment will be made as per availability of Fund from concerned department for the specific works only.



Chairman
Barasat Municipality
Chairman
Barasat Municipality



Appendix-A

APPLICATION FORM FOR QUOTATION



To
The Chairman,
Barasat Municipality,
Barasat, Kolkata – 700124.

NIQ No: -

Serial No of Work applied for: -.....

Dear Sir,

Having examined the Statutory, non statutory & NIEQ documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. I/ We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda. And I/We declare that all the information submitting with the tender is correct and true to the best of my knowledge. I/we will be fully responsible for any false statement/errors in document found later and will be bound to obey any legal action taken against me/ours.

Dated this _____ day of _____ 202__

Full name of applicant: _____

Signature: _____

In the capacity of: _____
Duly authorized to sign bids

For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:
Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

Signature of Applicant / Bidder

Copy forwarded for necessary information to the:

1. Special Secretary, UD & MA department Additional Director SUDA , Govt. of West Bengal, Ilgus Bhawan, HC Block, Sector-III, Kolkata-700106.
2. The joint Secretary, Urban Developmet & Municipal affairs department , Govt. of West Bengal, Nagarayan Bhawan, Kolkata-7000064.
3. District Magistrate, North 24 Parganas, Barasat.
4. Subdivisional Officer, Barasat, North 24 parganas.
5. District Planning Section (DPLO)-North 24 parganas,
6. Vice Chairman, Barasat Municipality,
7. All C.I.C Barasat Municipality,
8. Executive Officer , Barasat Municipality,
9. Finance Officer, Barasat Municipality,
10. Executive Engineer, 24 Parganas Division, M.E.Dte.7, K.B. Bose Road, Barasat,
11. Executive Engineer (Civil) KMDA, Barasat Head Quarter
12. Assistant Engineer, Barasat Municipality,
13. Members of Tender Committee, Barasat Municipality,
14. Office Superintendent, Barasat Municipality.
15. Head Clerk, Barasat Municipality,
16. Accountant, Barasat Municipality,
17. Cashier, Barasat Municipality,
18. Receive & Dispatch section, Barasat Municipality,
19. Office Notice Board, Barasat Municipality,
20. Municipal Website : www.barasatmunicipality.org.
21. O C. I. T. Deptt , Barasat Municipality.
22. Bangla Sahayata Kendra (BSK), Barasat Municipality.




Chairman
Barasat Municipality
Chairman
Barasat Municipality

ANNEXURE

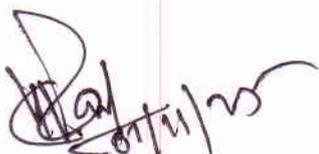
Encloser to memo No: 1003 BM/WD-05/NleQ-9/2025-26

Dated : 01st Nov. 2025

SL NO.	SCHEME ID	Details	Amount put to tender/ Tender_V alue	Earnest Money (in Rs.)	Time of compl etion	Defect Liability Period	Source of Fund	Booth No	WARD NO
1	APAS/01/119/75/0005	CONSTRUCTION OF P.C.C.ROAD STARTING FROM THE H/O RAJEHTEA STALL TO THE H/O GAUTAM ADHIKARY.	44423	888.00	30 days	5 (five) years	APAS Fund	75	30
2	APAS/01/119/77/0001	CONSTRUCTION OF PCC ROAD BY THE SIDE OF STARTING FROM MITRA PARA BY LANE FROM H/O DILIP CHATTERJEE'S TO H/O ASHUTOSH DAS. L - 150'-0", W - 6'-0"	70498	1410.00	30 days	5 (five) years	APAS Fund	77	30
3	APAS/01/119/86/0004	Construction of road from h/o Nasir Ali to Sadek Ali.	94138	1883.00	30 days	5 (five) years	APAS Fund	86	29
4	APAS/01/119/86/0012	Construction of C.C. road from h/o Raju Ghosh to h/o Rajib Ghosh.	68720	1374.00	30 days	5 (five) years	APAS Fund	86	29
5	APAS/01/119/147/0002	Construction of Surface Drain Starting from h/o Bimalendu Das to Gopal Sharma. Mob: 9831137635.	89470	1789.00	30 days	5 (five) years	APAS Fund	147	23
6	APAS/01/119/147/0005	Construction of C.C. Road starting from H/O Shyamal Kanti Sarkar to H/O Joydeb Karmakar. PH NO- 7439211974.	71636	1433.00	30 days	5 (five) years	APAS Fund	147	23
7	APAS/01/119/147/0017	Construction of Surface Drain with Slab starting from H/O Deba Brata Rakshil to H/O Swapan Barui. Ph no- 8017467646	22010	440.00	30 days	5 (five) years	APAS Fund	147	23
8	APAS/01/119/147/0011	Construction of surface Drain with Cover Slab Starting from H/O-Sanjib Karmakar to H/O-Pallab Chanda. Mob- 8585050035	8889	178.00	30 days	5 (five) years	APAS Fund	147	23
9	APAS/01/119/148/0004	Construction of surface drain starting from h/o Nayantara Pramanick to Durjadhan Mal. Mb-9007780074	68423	1368.00	30 days	5 (five) years	APAS Fund	148	23
10	APAS/01/119/148/0009	Construction of C.C. road starting from h/o Sanjoy Shil to h/o Rakhi Mal. Mb-9007780074	90517	1810.00	30 days	5 (five) years	APAS Fund	148	23
11	APAS/01/119/148/0005	Construction of C.C. road starting from h/o Sishir Shil to h/o Dipak Modhak. Mb-9331993724	49628	993.00	30 days	5 (five) years	APAS Fund	148	23
12	APAS/01/119/148/0001	Construction of C.C. road starting from h/o Naran Paul to h/o Sekhar Sarkar. Mb-8296147288	51401	1028.00	30 days	5 (five) years	APAS Fund	148	23
13	APAS/01/119/167/0001	Drain road slabs are required from Subrata Dey house to Gopal Nandi house.	59631	1193.00	30 days	5 (five) years	APAS Fund	167	19
14	APAS/01/119/167/0003	Road construction is required from KrishnaDey house to Gonesh Nag housh.	76142	1523.00	30 days	5 (five) years	APAS Fund	167	19
15	APAS/01/119/168/0005	CONSTRUCTION OF COVER SLAB STARTING FROM AKBAR ALI TO H/O GOLDHAR BIBI HOUSE W/NO - 19	22352	447.00	30 days	5 (five) years	APAS Fund	168	19

Barasat Municipality

32	APAS/01/119/ 230/0005	CONSTRUCTION OF COVER DRAIN AT ELECTRIC SUPPLY LANE FROM DUTTA STORES TO ELECTRIC OFFICE NEAR TRIDIP KUNJA SONARGAON APT. IN WARD NO-11	92145	1843.00	30 days	5 (five) years	APAS Fund	230	11
33	APAS/01/119/ 230/0003	CONSTRUCTION OF SHED STRUCTURE WITH SEATING ARRANGEMENT AT NOAPARA HOUSING ESTATE IN FRONT OF A7 BUILDING IN WARD NO-11	75426	1509.00	30 days	5 (five) years	APAS Fund	230	11
34	APAS/01/119/ 234/0007	REPAIRING OF ROAD AT CHAKRAVARTY SARANI IN FRONT OF HOUSE OF SOUMYOBRATA CHAKRABORTY IN WARS NO 10	50649	1013.00	30 days	5 (five) years	APAS Fund	234	10
35	APAS/01/119/ 234/0011	CONSTRUCTION OF COVERDRAIN AT SREEMA SARANI BYE LANE FROM H/O CHANCHAL MUKHERJEE TO H/O AMAL GHOSH WARD NO 10	65758	1315.00	30 days	5 (five) years	APAS Fund	234	10
36	APAS/01/119/ 262/0007	CONSTRUCTION OF P.C.C ROAD STARTING FROM H/O ASRAF ALI TO SAHABUDDIN MONDAL HOUSE MOULANA AZAD ROAD BY LANE IN WARD NO 7 . MOB - 7278792353	81783	1636.00	30 days	5 (five) years	APAS Fund	262	7
37	APAS/01/119/ 263/0006	CONSTRUCTION OF SURFACE DRAIN STARTING FROM H/O SANJURA BIBI TO H/O ZAKER HOSSAIN IN W/N-7 M-8240876029	68585	1372.00	30 days	5 (five) years	APAS Fund	263	7
38	APAS/01/119/ 263/0015	CONSTRUCTION OF SURFACE DRAIN WITH COVER SLAB STARTING FROM H/O ARSHAD ALI TO H/O ABDUL ZABBER IN W/N -7 M-9830304811	78735	1575.00	30 days	5 (five) years	APAS Fund	263	7



Sub-Assistant Engineer
Barasat Municipality



Chairman
Barasat Municipality