

OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT
RISHI BANKIM CHANDRA CHATTERJEE ROAD
BARASAT, KOLKATA - 700 124.



Phone : 2552 3211

2562 3535

Fax : 2562 6900

Email: info@barasatmunicipality.com

barasat_05@yahoo.com

Website: www.barasatmunicipality.com

Date: 03/01/2024

Memo No. - 259 - BM/Electric/NleT-14(1st call)/2023-2024

NOTICE INVITING e- TENDER

Online Tenders are invited by the Chairman, Barasat Municipality through electronic tendering (e-tendering) for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender..

Table-1:-List of works

| Sl. No. | Description of work | Estimated Amount put to Tender (in Rs.) | 2% of Earnest Money (in Rs.) | Cost of Tender Documents | Time for completion Of work (in days) |
|----------------|---|---|-------------------------------------|---|--|
| 1. | Supply, fitting & fixing of 85 Nos. 5 Mtr. Steel Tubular Poles in Ward No.16, 17, 19 & 20 under Barasat Municipality. | 16,344,84.00 (Including all Taxes & Charges) | 32,690.00 | At the time of formal agreement as per Table 18 | 120 |
| 2. | Supply, fitting & fixing of 105 Nos. 5 Mtr. Steel Tubular Poles in Ward No.3, 6, 10 & 25 under Barasat Municipality. | 20,026,44.00 (Including all Taxes & Charges) | 40,053.00 | At the time of formal agreement as per Table 18 | 120 |
| 3. | Supply, fitting & fixing of 80 Nos. 5 Mtr. Steel Tubular Poles in Ward No.1, 2, 13 & 15 under Barasat Municipality. | 15,415,91.00 (Including all Taxes & Charges) | 30,832.00 | At the time of formal agreement as per Table 18 | 120 |
| 4. | Supply, fitting & fixing of 95 Nos. 5 Mtr. Steel Tubular Poles in Ward No.21, 22, 23, 24, 29 & 31 under Barasat Municipality. | 18,596,79.00 (Including all Taxes & Charges) | 37,194.00 | At the time of formal agreement as per Table 18 | 120 |
| 5. | Supply, fitting & fixing of 90 No. 5 Mtr. Steel Tubular Poles in Ward No. 4, 7, 9, 34 & 35 under Barasat Municipality. | 17,395,99.00 (Including all Taxes & Charges) | 34,792.00 | At the time of formal agreement as per Table 18 | 120 |

Table-2:-Date and Time Schedule

| Sl No | Particulars | Date & Time |
|-------|--|--------------------------|
| i) | Date of uploading of NIT and Tender Documents online (Publishing Date) | 05/01/2024 |
| ii) | Documents download start date (Online) | 05/01/2024 from 10:00 AM |
| iii) | Date of Pre Tender Meeting with the intending Contractors at Municipality | 09/01/2024 at 12:00 PM |
| iv) | Tender submission start date (On line) | 06/01/2024 from 10:00 AM |
| v) | Tender Submission closing (On line) | 20/01/2024 up to 5:00 PM |
| vi) | Tender opening date for Technical Proposals(Online) | 22/01/2024 |
| vii) | Date of uploading list for Technically Qualified Contractor (online) | To be notified later |
| viii) | Date and Place for opening of Financial Proposal (Online) | To be notified later |
| ix) | Date of uploading of list of qualified Contractor along with the offer rates (on line) | To be notified later. |
| x) | Also if necessary for further negotiation through offline for final rate. | To be notified later. |

**Table-3:-
Eligibility criteria to
participate in the
Bid :-**

Intending tenderers should produce Credentials of similar nature of works (Supply and fixing of LED street light/Street light with pole/Mini mast/High mast) in single tender of the minimum value of 40% of the estimated amount put to tender during last 5(five) years prior to the date of issue of this tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; OR

Intending tenderers should produce credentials of similar nature of work (Supply and fixing of LED street light/Street light with pole/Mini mast/High mast) in 2 nos tenders, each of the minimum value of 30% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; OR

Intending tenderers should produce credentials of one single running work of similar nature of works (Supply and fixing of LED street light/Street light with pole/Mini mast/High mast) which has been completed to the extent of 80% or more and value of which is not less than the desired value at sl. (i) above. In case of running works in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority with required credentials will be eligible for the tender in the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the Executed agency, i.e., the tenderer.

B. Intending tenderers should have average audited annual turnover (in 3CB format) of at least Rs. 40% of estimated amount put to tender rounded to lakh Rs in lower side lakh or above in preceding three Financial years from the publication of this e-NIT.

C. Intending tenderers should have valid Bank solvency of minimum Rs. (10% of estimated amount put to tender rounded to lakh Rs in lower side) lakh (from any Indian schedule / nationalized bank) issued not before 6 months from date of NIT and shall be valid at the time of submission of tender.

N.B. - No joint venture, consortium etc will be accepted. Work completed as sub-contractor will also not be accepted as credential.

**Table-4:-
Instructions of Bidders**

- In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary Earnest Money may be remitted through online also to be documented through e-filling.
- Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>.
- Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done.
- The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the bidder is found qualified by the 'Board of Councillors' of Barasat Municipality. The decision of the 'Board of Councillors' of Barasat Municipality will be final and absolute in this respect.

Table-5:-

Credential Certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager/Chairman of ULB/Executive Officer of the other State / Central Government Departments / Organizations/Local bodies along with Work Order and Payment Certificate to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover. However, Credential Certificate issued to sub-contractor by Central or State Govt. undertaking /Govt. Enterprise shall not be accepted.

A successful performance and completion certificate have to be furnished and may be supplemented with work order along with payment certificate issued by the competent authority in support of credibility in terms with eligibility criteria

Intending tenderers should have valid GST Registration with up to date GST return, Scan copy of EMD Receipt, P. Tax Clearance Certificates and receipts (current), PAN Card with last three years Income tax return, Electrical Contractor's and Supervisory license (Part No. 1, 2, 6a, 7a & 11 for the Supervisory license is compulsory), Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm, Having up to date Trade Permission.

Having last three years PL & Balance Sheet duly Audited by a Chartered Accountant, Bank solvency Certificate not less than 10% of the value of amount put to tender. Having E.P.F. and E.S.I. Certificate & up to date receipts Copy.

(Copies of all above mentioned documents shall have to be furnished)

All documents in original to be produced in due course of time as & when asked by the TIA.

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| Table-6:- Earnest Money | <ul style="list-style-type: none"> • 2% of the estimated amount put to Tender. • Initial Earnest Money Deposit (as mentioned in Table 1) shall accompany with Bid Proposal, in favour of the "Chairman, Barasat Municipality," (Shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Depts., Govt. Of West Bengal). • If the Quoted/tendered amount is more than the Estimated amount put to tender, then additional earnest money (@2% on the difference of tendered amount & estimated amount put to tender) beyond the initially submitted earnest money have to be deposited by the L1 bidder before issuance of L.O.A. If the bid value is 80% or less of the estimated amount put to tender, the L1 bidder will have to submit additional performance security @10% of tendered amount before issuance of Work Order(as per GO No.4608 f(y) Dt.18.07.2018), failing which EMD will be forfeited and the tender will be terminated. |
| Table-7:- Tender documents | <p>A full set of Tender documents consists of 2 Parts. These are</p> <p>PARTI: - Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.</p> <p>PARTII: - Containing the Tender Price / Price Schedule.(BOQ in MS-excel format).</p> |
| Table-8:- Validity of Bid | <p>A Bid submitted shall remain valid for a period of 360 calendar days from the date set for opening of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.</p> |
| Table-9:- Withdrawal of Bid | <p>A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.</p> |
| Table-10:- Acceptance of Bid | <p>The "Chairman, Barasat Municipality" will accept the Bid and reserves to himself the right to reject any or all the tenders received without assigning any reason thereof. The maker of luminaries to be used for work against these tenders will be sole discretion of the choice of the TENDER INVITING AUTHORITY. Not with standing anything stated in this e-NIT, the bidder will not be considered further.</p> |
| Table-11:- Intimation | <p>The successful Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute formal Contract Agreement in W.B. form-2911 (as per order no.5696 F(Y), Dated: 01/10/2019 of Finance Dept. GoW.B.) With the "Chairman, Barasat Municipality" and fulfill all his obligations as required by the Contract.</p> |

**Table-12:-
Brand of LED light
& Declaration
Certificate**

As per the order from UDMA Department via Memo No: 314(3)-UDMA-13013(11)/1/2020-ESTT-TCP SEC-Dept. of UDMA, Dated: 14.09.2023, we can use only generic names with the specifications instead of brand name. So, we can't mention any brand name. The details specification of the LED lights is described in the next table. Any brand of LED lights may be used for this project, if the particular brand having all the necessary documents, specification & authorized certification.

- The OEM authorization letter of tender specified OEM at least of a brand should be included with a technical bid & OEM should have serviced by the bidder.
- Minimum of 1 (One) no of tender specified OEM authorization require (Order from UDMA Department via Memo No: 2001-UDMA-13013(99)/3/2020-ESTT-TCP SEC-Dept. of UDMA, Dated: 14.10.2022).
- OEM authorization/warranty to be signed by Regional Manager. To avoid any duplicity or forge documents in authorization by OEM, it is hereby instructed to the bidder that the OEM should also send a separate digital communication (e-mail) to this office mail. (barasat_05@yahoo.com) mail id in between the tendering process regarding authorization to the contactor/agency in their valid letter head. Authorization mail should come from person designated as Regional Manager or above and should be from their official email id only. This will be treated as a confirmation documents.
- OEM must have approved by WBPWD. Approval letter must be submitted along with the technical bid as mandatory.
- OEM has their own manufacturing unit for both Luminaries & Drivers, necessary documents as mandatory to be submitted along with the technical bid.
- A declaration of warrantee of Street Light for five (5) years from an OEM shall have to be submitted by the bidder through an AFFIDAVIT on Govt. Stamp Paper as mandatory.

**Table-13:-
Mechanical
Specification for LED
Street light**

Housing/Construction

- LED Street light luminaries should be powder coated and housed in a single piece pressure die cast non-corrosive Aluminum alloy enclosure with optimal fins for heat Sink Mechanism.
- Luminaries should have UV stabilized, injection molded heat resistant PC lens cum cover.
- Luminaries must have thermally isolated Driver of same make and optical compartments for efficient heat management and to ensure sustainable operation.
- The fixture shall have ingress protection of IP 66 rating for optical & electrical compartments.
- IP test report for the same need to be furnished from ant Govt. approved or NABL accredited laboratory.
- Wind age area should not exceed 0.125 sq. Mtr. Per fixture till 150W
- Luminaries should be rated with impact resistance of minimum IK07.

Maintenance

- Luminaries should have side pole mounting option with outer pole Diameter 50mm
- Driver compartment should have bottom maintenance in installed condition with IP66 Level of protection.
- Driver should be replaceable in the field condition in case of any malfunction.

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| <p>Table-15:- Optical Specification for LED Street light</p> | <ul style="list-style-type: none"> • Approved make for LED shall be Nichia/Cree/Orsam/Lumineds make LED chip. • The LED shall be of Surface Mounted Design (SMD). • Life of LED shall be rated at 50,000 hrs or above @L70. • System efficacy at luminaries level shall be minimum 120 lumens/watt for 90 watt and above for luminaries below 90 watt above System efficacy at luminaries level shall be minimum 115 lumens/watt whereas LED chip level efficacy shall be minimum 160 Lumens/watt. • CRI (Color Rendering Index) shall be >70 or above. • The light engine should have a suitable secondary optics to deliver desired light distribution to meet the luminance criteria. • Corrected Color temperature shall be nominal 5700K (with variation limits of +-355K) per ANSI C78, 377A CCT standard. |
| <p>Table-16:- Test Report/ Warranty</p> | <ul style="list-style-type: none"> • Bidder shall provide LM 80 report from LED chip manufacturer and will carry watermark. • IK 07 Test report, thermal test report shall be submitted from NABL accredited Lab. • The manufactures of the luminaries must have its own R & D wing within house testing facility accredited by NABL. • Drivers & Luminaries should have mandatorily BIS certified. • Luminaries LM79 report of in house NABL Accredited lab must be submitted along with the technical bid. • OEM must have their own in house "NABL Accredited Photometry Lab" with provision of Goniophotometry test. Valid Accreditation certificate must be uploaded along with the technical bid as mandatory document. • OEM must have their own ISO 9001-2015, ISO 14001-2015 and ISO 45000-2018 certified manufacturing unit. Certificate must have in the name of OEM. Related documents to be submitted along with the technical bid as mandatory. <p>Important Note:</p> <ul style="list-style-type: none"> • The manufacturer name & logo should be engraved/ embossed on the housing/body to allow traceability till the life of the fixture. No sticker will be accepted. • Lighting supplier shall have his own manufacturing, power coating & assembly facility. • The project shall be awarded only after witnessing the production and assembly of the luminaries in the supplier's manufacturing facility. Necessary declaration to be submitted along with the technical bid stating the particular bidder arrange for inspection at their own cost, otherwise their bid will not be consider further. When the bidder submitted the OEM authorization, he must be submitted the factory visit consent letter along with OEM authorization as mandatory. |
| <p>Table-17:- Security Deposit & other taxes:- (G.O.No-5784- PW/L&A/2M- 175/2017 date. 12.09.17)</p> | <p>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. and Security Deposit as applicable as per prevailing Govt. Order will be made from the bills time to time. The amount of such Security Deposit will be refunded without any interest only as mentioned below.</p> <p>Defect Liability Period:-</p> <ol style="list-style-type: none"> a) For work with three months Defect Liability Period: <ol style="list-style-type: none"> i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work. b) For work with one year Defect Liability Period: <ol style="list-style-type: none"> i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work. c) For work with three years Defect Liability Period: <ol style="list-style-type: none"> i) 30% of the security deposit shall be refunded to the contractor on expiry of two years |

- from the actual date of completion of the work;
- ii) The balance 70 % of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work;
- d) For work with five years Defect Liability Period: **(Applicable for this e-tender)**
- i) No security deposit shall be refunded to the contractor for 1st 3 years from the actual date of completion of the work;
 - ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work;
 - iii) The balance 70 % of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work,

Explanation:-

The word 'work' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For

- i) The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be three months from the actual date of completion of the work
- ii) Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work/ Mechanical Desilting, the Defect Liability Period of the work shall be one year from the actual date of completion of the work;
- iii) Extension of building / bridge / culvert, Construction of new flexible pavement up to bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality / Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic asphalt layer over existing bituminous surface without providing bituminous profile corrective course / bituminous base course, the Defect Liability Period of the work shall be three years from the actual date of completion of the work.
- iv) Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert/ **Electrical work** including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be five years from the actual date of completion of the work **(Applicable for this e-tender)**,

Additional Performance Security @ 10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender.

If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited.

If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.

Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.

Additional provisions in substituted Clause 17 of the Condition of Contract of the printed tender form as per G.O. no. 52- CRC/2M-06/2014 dated 27/10/ 2014 and G.O. no. 5951-PW/L& A/2M-175/2017 dated 02/11/2017.

In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the following conditions:

- i) The Bank Guarantee will be issued by a Scheduled Commercial Bank in favour of the "Chairman, Barasat Municipality" on behalf of the contractor.
- ii) The Bank Guarantee shall remain valid for the whole Defect liability period/Security period as per contract of the work (No renewal in between should be required).
- iii) The Bank Guarantee will be submitted as per approved Format. The Chairman should obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.
- iv) The Bank Guarantee, now pledged in the form of Security Deposit will be released to the contractor in the following manner, if not forfeited under conditions of contract.

In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the following conditions:

1) The Bank Guarantee will be issued by a Scheduled Commercial Bank in favour Of the Tender Inviting Authority of the concern work, on behalf of the contractor.

2) The Bank Guarantee shall remain valid for the whole Defect liability Period / Security period as per contract of the work (No renewal in between should be required).

3) The Bank Guarantee will be submitted as per approved Format. The Chairman Should obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.

4) The Bank Guarantee, now pledged in the form of Security Deposit will be released to the contractor in the following manner, if not forfeited under conditions of contract

4.1 For work with 3 (three) months Defect Liability Period:

4.2 For work with 1 (one) year Defect Liability Period:

Full amount shall be refunded to the contractor on expiry of 1 (one) year from the actual date of completion of the work.

4.3 For work with 3 (three) years Defect Liability Period:

4.3.1 30% (thirty percent) of the same shall be refunded to the contractor on expiry of 2 (two) years from the actual date of completion of the work

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| | 4.3.2 The balance 70% (seventy percent) of the same shall be refunded to the contractor on expiry of 3 (three) years from the actual date of completion of the work. |
| | 4.4 For work with 5 (five) years Defect Liability Period: |
| | 4.4.1 No amount shall be refunded to the contractor for first 3 (three) years from the actual date of completion of the work; |
| | 4.4.2 30% (thirty percent) of the same shall be refunded to the contractor on expiry of 4 (four) years from the actual date of completion of the work; |
| | 4.4.3 The balance 70% (seventy percent) of the same shall be refunded to the contractor on expiry of 5 (five) years from the actual date of completion of the work |
| Table 18: Formal Agreement | <p><i>The successful contractor (L-1) Shall have to make a formal agreement with the tender inviting authority (TIA) by depositing the cost of tender documents after acceptance of tender and issuance of the work order.</i></p> <p><i>(i) Cost of tender documents is Rs.250/-(two hundred fifty)only for tender value up to Rs.1.25(one point two five) lakhs and</i></p> <p><i>(ii) Cost of tender documents is Rs.750/-(seven hundred fifty)only for tender value Above Rs.1.25(one point two five) lakhs and up to Rs.5.0(five point zero) lakhs and</i></p> <p><i>(iii) Cost of tender documents is Rs.1000/-(one thousand)only for tender value above 5.0(five) lakh up to Rs.25(twenty five) lakks</i></p> <p><i>(iv) Cost of tender documents is Rs.2500/-(two thousand five hundred)only for tender value above 25.0(twenty five) lakh up to Rs.125(one hundred twenty five) lakks</i></p> |

Scope of the works:-.. As per BOQ

Other terms & conditions if any:-

1. Successful bidder can collect hard copy for respective work from this Municipal office, P.W. Deptt. At the time of formal agreement.
2. All taxes will be deducted as per order of Govt. of West Bengal . time to time.
3. Successful agency shall have to execute a formal agreement with the Chairman, Barasat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.
4. Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.

Instructions/guidance to the contractors for e-tendering:-

1. General Guidance for e-tendering:

Intending tenderers desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in>. The tender can be searched by typing the First Four Letters in the search engine provided in the website.

2. Registration of Contractors:

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India. (viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

3. Eligibility for Participation:

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate.

4. Collection of Tender Documents:

Tenders are to be submitted online and intending tenderers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

5. Submission of Tenders:

General process of submission:

Tenders are to be submitted online through the website as stated above. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

Addenda/Corrigenda: if published.

Note: Contractors are to keep track of all the Addendum/Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder. , however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIT.

Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and

audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the Barasat Municipality for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to Barasat Municipality may take appropriate legal action against such defaulting tenderer.

If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest Bidder.

The Earnest Money may be forfeited if:-

- a) If the Bidder withdraws the Bid during the period of Bid validity.
- b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
- c) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other Document which were uploaded & digitally signed by the Bidder are incorrect / manufactured / fabricated.

5.7 The eligibility of the Bidder will be ascertained on the basis of document submitted/aploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted/uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.

5.8 Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Certificate of Registration and Valid Clearance Certificate from A.R.C.S. for the last Financial Year, Professional Tax Deposit Challan for the Current Year, PAN Card, Valid 15-digit Goods & Service Tax Payer Identification Number (GSTIN) under GST Act, 2017 with relevant document with up-to-date return along with other relevant supporting papers.

5.9 For any typographical mistake in case of NIT, Rate, Quantity, Amount, any type of nomenclature in items of Works/item itself including description etc. whatsoever as stated in BOQ, that can't be claimed during agreement of so In that case sanctioned estimate will be binding criteria.



Chairman

Barasat Municipality

APPLICATION FORM FOR TENDER

To.
The Chairman,
Barasat Municipality.
R.B.C Road, Barasat, North 24 Parganas.

NIT No: -

Serial No of Work applied for: -.....

Amount put to tender:

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 20

Full name of applicant: _____

Signature: _____

In the capacity of: _____
Duly authorized to sign bids

For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:
Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

SECTION – B
Form –I
PRE-QUALIFICATION APPLICATION

To
**The Chairman,
Barasat Municipality,
R.B.C Road, Barasat, North 24 Parganas.**

Ref: - NleT No.: _____

Name of work: _____

Dear Sir,

Having examined the Statutory, Non statutory and e-NIT documents, I /we hereby submit all the necessary information and relevant documents - evaluation. The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms - Application and - completion of the contract documents is attached herewith.

We are interested in bidding - the work(s) given in Enclosure to this letter.

We understand that:

- (a) Bid Inviting and Accepting Authority can amend the scope and value of the contract bid under this project.
- (b) Bid Inviting and Accepting Authority reserves the right to reject any application without assigning any reason.

Encl:- e-Filing:-

- 1. Statutory Documents
- 2. Non Statutory Documents

Date: -

**Signature of applicant including title
and capacity in which application is made.**

Declaration of the Bidder

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Bid documents which is required to be submitted in time duly)

I, son of
..... aged about years by
occupation do here by solemnly affirmed confirms follow:

1. That, I am the Of
..... have duly authorized by and competent to affirm this affidavit on behalf of the said Bidder.

2. That, I have inspected the site of work covered under e-NIT (NIT
No)circulated through Office memo bearing No-----

Dated -----and have made myself fully acquainted with the site conditions existing level/proposed level and local
Conditions in and around the site of work. I have also carefully and meticulously gone through the Bid documents. Bid of the
above named Bidder is offered and submitted upon due consideration of all factors and if the same is accepted, I on and - behalf
of the a-e said Bidder, being lawfully and duly authorized, promise to abide by all the covenants, conditions and stipulations of
the Contractual documents and to carry out, complete the works to the satisfaction of the Bid accepting Authority of the Work
and abide by all instructions as may given by the Engineer
inChargeoftheworktotime.IalsoherebyundertaketoabidebytheprovisionsofLawincludingtheprovisionsof Contract Labour
(Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be
applicable to the Contractor upon entering into -mal Contract / agreement with the Bid Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the Bidder has been suppressed in the
Bid documents.

4. That the statement above made by me is true to my knowledge.

5. That all Documents submitted by me are genuine, authentic, true and valid.

6) Thatallinformationfurnishedaretruetothebestofmyknowledge&behalf.Departmenthasgotfullright to cancel the same
with penal measure, if any, in case any of the statements is proved to befalse.

7) ThatneitheranypenaltyordebarmentwasmadeagainstmenoragainstthefirminanywayatanyGovt./AutonomousBody/Insti
tution.

8) That I am a citizen of India.

Deponent

Solemnly affirmed by the said

.....

.....

(1stclassJudicialMagistrate /Notary Public)

SECTION-B-I
-FORM- III
STRUCTURE AND ORGANISATION

Name of applicant:

Office Address:

Telephone No.andCell Phone No.:

Fax No. :

Email:

Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Signature of applicant including title
And capacity in which application is made.

Copy forwarded for necessary information to the:

1. The Joint secretary, Green City Mission Cell, Department of Urban Development & Municipal Affairs. (T & CP Branch), Nagarayan, DF – 8, Sector – 1, Bidhannagar, Kolkata – 700064.
2. Vice Chairman, Barasat Municipality,
3. Executive Officer, Barasat Municipality,
4. Finance Officer, Barasat Municipality,
4. Chairman-In-Council (Electric), Barasat Municipality,
5. Executive Engineer (E/M), KMDA, Habra Municipality,
6. Office Superintendent, Barasat Municipality,
7. Members of Tender Committee, Barasat Municipality,
8. Assistant Engineer, Barasat Municipality,
9. Accountant, Barasat Municipality,
10. Cashier, Barasat Municipality,
11. Receive & Dispatch section, Barasat Municipality,
12. Office Notice Board, Barasat Municipality,
13. Municipal Website: www.barasatmunicipality.org.
14. O C. I.T. Department, Barasat Municipality.
15. Bangla Sahayata Kendra (BSK), Barasat Municipality.



Chairman

Barasat Municipality



Chairman
Barasat Municipality