

OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT

RISHI BANKIM CHANDRA CHATTERJEE ROAD

BARASAT, KOLKATA - 700 124.



Phone : 2552 3211

2562 3535

Fax : 2562 6900

Email: - barasatmunicipality05@gmail.com

Web site: - www.barasatmunicipality.org

Memo No. 136-BM/WWD/NIQ/2025 - 2026

Date: 06/12/2025

From : Sri Sunil Mukherjee,
Chairman, Barasat Municipality

AUCTION NOTICE

Auction notice is hereby invited by Chairman, Barasat Municipality for the scrap materials in the Annexure on as enclose in basis.

The details are as summarized below: -

| Table - 1 | | |
|-----------|--|--|
| a | Name of Scrap Items | As mentioned, Annexure - II |
| b | Procedure for quoting price. | The highest rate bidder of the single item scrap will be offered/awarded the order of lifting scrap material mention in the Annexure- II. 100% on advance payment including taxes if any before lifting the scrap material. |
| c | Earnest Money deposit along with tender. | The amount of Rs. 2,000/- (Rupees: Two thousand only) by Bank Draft , in favour of " CHAIRMAN, BARASAT MUNICIPALITY " and will be attached with quotation, failing which quotations will be rejected. Unsuccessful bidder's earnest money may be refunded on demand and successful bidder's earnest money will be adjusted with final payment before lifting the scrap material. |
| d | Scrap lifting time | Within 07 days from the date of awarding the order. |
| e | Last date of submission of completed tender documents. | 15.12.2025 up to 14:00 Hrs |
| f | Date of opening of technical bid of the tender. | 15.12.2025 at 15:00 Hrs. |
| g | Rate validations. | Rate quoted will be valid up to 03 months from the date of awarding the order. The rate contract can be extended for another 6 months on mutual agreement and the terms & condition shall remain same |


Chairman
Barasat Municipality
Chairman
Barasat Municipality

TECHNICAL BID

| Sl. No | Particulars to be filled up by the Tenderer / Bidder | |
|---|--|--------|
| 1 | Name of the Tenderer / Bidder | |
| 2 | Postal address | |
| 3 | Name of Contact person/Designation | |
| 4 | Mobile No. | |
| 5 | E-Mail ID (Clear writing) | |
| Following documents to be submitted in the technical bid: | | |
| 6 | The firm should have valid registration certificate in support of establishment of the firm (Enclose copy) | YES/NO |
| 7 | PAN (Permanent Account Number) | |
| 8 | Certificate of Registration for GST (Enclose copy) | |
| 9 | Certificate of Trade license (Enclose copy) | |
| 10 | Signed Terms and Conditions of the tender document enclosed as Annexure - I & II | |

TENDERER'S NAME & SIGNATURE WITH DATE

FINANCIAL BID

I/We offer our price for the scrap "AS IS WHERE IS BASIS" "as detailed under:

| SL. No | Description of Scrap | Unit | Offer price in Rupees (Rs/-) per kg basis | Offer price in words per kg basis |
|--------|----------------------|------|---|-----------------------------------|
| 1 | Scrap Iron Rod | Kg | | |

I/We agree to pay taxes & govt. levies extra to the above quoted price.

Terms & conditions:

1. Payment Terms: Shall pay 100% of the scrap value before lifting.
2. Validity of above offer: As mentioned NIQ

TENDERER'S NAME & SIGNATURE WITH DATE

Copy forwarded for necessary information to the:

1. Vice-Chairman, Barasat Municipality,
2. CIC (Water), Barasat Municipality,
3. Executive Officer, Barasat Municipality,
4. Finance Officer, Barasat Municipality,
5. Office Superintendent, Barasat Municipality,
6. SAE (Electric), Barasat Municipality,
7. Office Notice Board, Barasat Municipality,
8. Municipal Website: www.barasatmunicipality.org.


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