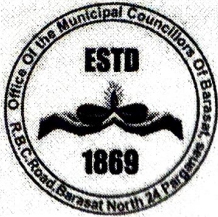


**OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT**  
**RISHI BANKIM CHANDRA CHATTERJEE ROAD**  
**BARASAT, KOLKATA - 700 124.**



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Memo No.329-BM/Electric/NIT-1 (1<sup>st</sup> Call)/2023-24

Date:- 06-03-2024

**NOTICE INVITING TENDER (offline)**

Chairman/Executive officer on behalf of the Barasat Municipality invites sealed Tenders in the West Bengal Form No. 2911 through offline for the following listed works from the eligible and resourceful companies/Firms/Contractors having sufficient credentials and financial capacity for execution of works as depicted hereunder for participating in the tender.

**Table I :- List of works**

Sl. No.	Name of the work	Estimated amount put to tender (in Rs.)	Earnest Money (in Rs.)	Cost of Tender Documents	Time for completion of work (in days)	Defect Liability Period
1.	Electrical Installation work of community toilet at 1) Coloni More, 2) Hanuman Temple, 3) Kanchari Moidan, 4) Horitala More, 5) Municipality Garrage, 6)Adibasi Para under Barasat Municipality.	95070.00	1902.00	250.00	15 Days	1 year

**Table-2 :- Date and Time Schedule**

Sl No	Particulars	Date & Time
i)	Last date of receipts of application for tender papers by the municipal Office.	27-03-2024 Up-to 5.00 PM
ii)	Checking of Eligibility criteria & prequalification documents on production of original documents by this office	28-03-2024
iii)	Period of sale of tender documents from this office	03-04-2024 Up-to 2.00 PM
iv)	Date of receipts of tender papers in this municipal office	08-04-2024 Up-to 2.00 PM
v)	Date and time for opening of the tender papers	09-04-2024 at 3.00 PM

**Table-3 :-**

<b>Eligibility Criteria &amp; Documents to be produced in support of Credential for tender Part-I(Prequalification Documents):-</b>	i) Having experience and technical acumen in Executing, Electrical & Completion of similar nature of work (a) With a work value not below 40% of the estimated amount put to tender in a single contract during last 5(five) financial years. OR (b) Two similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during last 5(five) financial years OR (c) One single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent
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	<p>competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer.</p> <p>All above credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.</p> <p><i>(copies of Completion certificate, work order, price schedule &amp; payment certificate issued by the competent authority shall have to be furnished)</i></p> <p>ii) Having valid GST registration certificate with up to date GST return (GSTR-3B/1, whichever applicable)</p> <p>iii) Having valid PAN Card and <b>last assessment year Income tax return.</b></p> <p>iv) Having valid P. Tax clearance Certificate.</p> <p>v) Having last year Audited Balance Sheet. i.e. Assessment year 2023-2024</p> <p>vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm</p> <p>vii) Having up to date Trade Permission</p> <p>viii) Other certificates if any</p> <p><i>(Copies of all above mentioned documents shall have to be furnished)</i></p> <p><b>All documents in original to be produced in due course of time as &amp; when asked by the TIA.</b></p>
<p><b>Tender documents:-</b></p>	<p>A full set of Tender documents consists of filled up and signed tender form 2911 along with price schedule (BOQ) and other related documents, issued in favour of Tenderer &amp; original Bank Draft as earnest money for each individual work separately and attached with each Tender in a separate envelope, whole tender documents should be submitted at Electric Department Tender Drop Box in a closed and sealed envelope which addressed to "The Chairman, Barasat Municipality and mentioned NIT No. of the tender on top of envelope.</p>
<p><b>Earnest Money:-</b></p>	<p>The Earnest money (2% of estimated amount put to tender) as specified in table –I) shall be remitted by Bank Draft, in favour of "<b>CHAIRMAN, BARASAT MUNICIPALITY</b>" payable at Barasat. This purchased on and from the date of publication of concerned NIT, from any Nationalized Bank/W.B. state co-operative Bank. Any tender without such earnest money (Except exemption as per G.O) shall be treated as informal and shall be automatically cancelled.</p>
<p><b>Security Deposit &amp; other taxes:-</b> (G.O.No-5784-PW/L&amp;A/2M-175/2017 date. 12.09.17)</p>	<p>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (Eight percent) will be deducted from each and every running bill. The amount of such 10% (Ten percent) of Security Deposit (Initial 2% EMD + additional 8%) will be refunded without any interest only as mentioned below.</p> <p><b><u>For work with Defect Liability Period: 1(One) years.</u></b></p> <p>i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.</p> <p><b><u>Additional Performance Security @ 10%</u></b> of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender. If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited.</p> <p>If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.</p> <p>Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.</p>

<b>Validity/ Withdrawal/ Acceptance of Tender:-</b>	<p>A Tender submitted shall remain valid for a period of 60 (Sixty) calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders.</p> <p>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.</p> <p><b>The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.</b></p>
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**Scope of the Works:-**... As per BOQ

**Other Terms & Conditions if any:-**

- 1 No conditional tender will be accepted. The successful tenderer shall comply all the terms and conditions of the municipality and execute an agreement before starting the work.
  - 2 All rates to be quoted are to include all charges i.e. Royalty, Taxes etc.if any. No further claim and enhancement rate of estimate will be entertained.
  - 3 The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.
  - 4 Tenderer must upload and submit duly digital signed a declaration as per prescribed format for confirmation of his awareness of the contract.
  - 5 Successful bidder can collect hard copy for respective work from this Municipal office, Electric Department. At the time of formal agreement.
  - 6 All taxes will be deducted as per order of Govt. of West Bengal from time to time.
  - 7 Successful agency shall have to execute a formal agreement with the Barasat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.
  - 8 Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.
  - 9 The intending bidders must provide Valid Electrical Contractors License & Valid Electrical Supervisor Competency Certificate.
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In case of any dispute the decision of the Chairman, Barasat Municipality will be final binding the contractors. Payment will be made as per availability of fund. No claim for supply of materials, equipments, machineries etc. will be entertained.

Instruction/ guidance to the contractors for off line tender: All tenderer should present at the time of opening of tender.

  
Chairman  
Barasat Municipality  
  
Chairman  
Barasat Municipality

Memo No. 329(1-12)-BM/Electric/NIT-1 (1<sup>st</sup> Call)/2023-2024

Date: 06-03-2024

Copy forwarded for necessary information to the:

1. Vice Chairman, Barasat Municipality,
2. Executive Officer, Barasat Municipality,
3. Finance Officer, Barasat Municipality,
4. Chairman-In-Council (Electric), Barasat Municipality,
5. Office Superintendent, Barasat Municipality,
6. Members of Tender Committee, Barasat Municipality,
7. Assistant Engineer, Barasat Municipality,
8. Accountant, Barasat Municipality,
9. Office Notice Board, Barasat Municipality,
10. Municipal Website: [www.barasatmunicipality.org](http://www.barasatmunicipality.org).
11. O C. I.T. Department, Barasat Municipality.
12. Bangla Sahayata Kendra (BSK), Barasat Municipality.



  
Chairman  
Barasat Municipality  
  
Chairman  
Barasat Municipality

# BARASAT MUNICIPALITY

## ESTIMATE

Name of Work: Electrical installation work of Community Toilet at Coloni More, Hanuman Temple, Kachari Moidan, Horitala More, Municipality Garrage, Adibasi Para under Barasat Municipality

Estimate amount: 95070.00

Sl No.	Description of items	Qty	Unity	Rate	Amount	Remarks
1	Supply and delivery of 230V, 50 HZ Heavy duty Metal 12 inch Exhaust fan Make: Havells/Crompton/Bajaj	10	Nos.	2093.00	20930	S.O.R UD&MA dept. Vol-1 P-14, I-6
2	Fixing only exhaust fan after making hole in wall and making good damages and smooth cement finish etc. aspracticable as possible and providing necy. length of PVC insulated wire and making connection for exhaust of following diameter: 30 cm(12")	10	Nos.	329.00	3290	PWD Electrical Schedule-2017 Ref: P-C-4, 28-(b)
3	Supply TMC501 Conventional industrial baflen Philips LEDtube, model no : TMC 501 P 1xT-LED 22 W P3241	13	Nos.	451.00	5863	USOR(M&E)202 2 Ref:P-113, I-5.3 F.22
4	Hoisting fixing and commissioning of luminaries including making necessary connection and earthing attachment: HPMV/HPSV luminaries/LED fittings of any wattage	13	Nos.	96.00	1248	S.O.R UD&MA dept. Vol-1 P-35, I-7
5	Supplying of diKerent types of LED lamps (9W) Make : Philips, 9.0 WafI, Base B22/ E27, 825 Lm	18	Nos.	162.00	2916	USOR(M&E)202 2 Ref:P-113, I-5.3 F.25.1
6	Supply & Fixing angular batten holder (Anchor) on 75mm dia PVC round block / round bakelite on wall/ceiling.	18	Nos.	38.00	684	PWD Electrical Schedule-2017 Ref:P-D-13, I-22

Sl No.	Description of Items	Qty	Unity	Rate	Amount	Remarks
7	Supplying and fixing PVC casing-capping [Precision Make] on wall or ceiling, incl. necy. PVC fittings etc. and mending good damages to building works					PWD Electrical Schedule-2017 Ref: P-E-13,I-10
a	20x10mm Size	32	RM	32.00	1024	
8	Distribution wiring in 1.1 KV grade 2x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in suitable size PVC casing-capping (Precision make) with 1x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire for ECC, incl. necy. PVC clips, fittings etc. to light/fan/call bell point with piano key type switch (Anchor make) fixed on sheet steel fabricated switch board with Perspex/bakelite top cover on wall incl. necy. connections and making earthing attachment and mending good damages to building works. [PVC casing-capping and Switch board both on surface]SPNDB to Switch Board:					PWD Electrical Schedule-2017 Ref: P-E-11,I-2(a)
a	Average run 5 mtr	45	Point	577.00	25965	
9	Wiring in 1.1 KV grade single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) of following sizes in 25mm PVC casing-capping (Precision make) incl. necy. PVC clips, fittings etc.					PWD Electrical Schedule-2017 Ref: P-E-11,I-D-1(c-d)
a	2 x 22/0.3 (1.5 sqmm) + 1 x 22/0.3 (1.5 sqmm)	210	RM	85.00	17850	
Total Estimate Cost(A)						79770
GST@18%(B)						14358.6
Total(C=A+B)						94128.6
Cess@1%(D)						941.286
Total(E=C+D)						95069.886
Say Rs.						<b>95070.00</b>

Sub-Assistant Engineer (Electric)  
Barasat Municipality

06/4/23  
Executive Engineer (E.E.)  
E.E. (E.M) / JNNURM  
K.M.D.A.



Secretary  
(E/M)-II, KMDA

Chairman  
Barasat Municipality

May be valued to 95070.00

06/04/2023