

OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT

RISHI BANKIM CHANDRA CHATTERJEE ROAD
BARASAT, KOLKATA - 700 124.



Phone : 2552 3211
2562 3535

Fax : 2562 6900

Email: - barasat_05@yahoo.com

Web site: - www.barasatmunicipality.org

Memo No. 59- BM/WWD/NIT/2025 - 2026

Date: 21/06/2025

NOTICE INVITING TENDER

Chairman on behalf of the Barasat Municipality invites Sealed Tender in the West Bengal Form No-2911 through off line for the following works from the eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Table - 1 :- Name of works

Sl. No.	Name of the work	Estimated amount put to Tender (in Rs.)	Earnest Money (in Rs.)	Cost of Tender Documents	Time for completion of work (in days)	Defects Liability Period	Fund
1	Sinking of cylinder hand tube well depth up to 50 meters for 40 mm diameter tube well with top enlargement of 100 mm diameter at 9 Bigha Colony in ward no. 21 under Barasat Municipality.	47858.00	957.00	250.00	15 Days	1 (One) Year	Councillor Fund

Table - 2 :- Date and Time Schedule

Sl No	Particulars	Date & Time
i)	Last date of receipt of application for tender papers by the municipal Office.	30/06/2025 up to 5:00 pm
ii)	Checking of Eligibility criteria & prequalification documents on production of original documents by this office.	02/07/2025
iii)	Period of sale of tender documents from this office	04/07/2025 up to 2:00 pm
iv)	Date of receipt of tender papers in this municipal office.	05/07/2025 up to 2:00 pm
v)	Date and time for opening of the tender papers.	05/07/2025 at 3:00 pm

Table - 3

<p>Eligibility Criteria</p>	<p>i) Having valid GST registration certificate. ii) Having valid PAN Card and last assessment year Income tax return. iii) Having valid P. Tax clearance certificate. iv) Having valid trade license</p> <p><i>All documents in original to be produced in due course of time as & when asked by the TIA</i></p>
<p>Tender documents to be submit by the tenderer.</p>	<p>A full set of Tender documents consists of filled up and signed tender form 2911 along with price schedule (BOQ) and other related documents, issued in favour of Tender. And original Bank Draft as earnest money for each individual work separately and attached with each Tender in a separate envelope, whole tender documents should be submitted at water dept. Tender Drop box in a closed and sealed envelope which addressed to The "Chairman Barasat Municipality" and mentioned NIT No & Sl. No. of the tender on top of envelop.</p>
<p>Earnest Money:-</p>	<p>The Earnest Money (2% of estimated amount put to tender), as specified in ANNEXURE shall be remitted by Bank Draft, in favour of "CHAIRMAN, BARASAT MUNICIPALITY" payable at Barasat. This purchased on and from the date of publication of concerned NIT, from any Nationalized Bank/W.B. State co-operative Bank. Any tender without such earnest money (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled.</p>
<p>Security Deposit & other taxes:- (G.O No. 5784- PW/L&A/2M-175/2017, Date: 12.09.17)</p>	<p>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (Eight percent) will be deducted from each and every running bill. The amount of such 10% (ten percent) of Security Deposit (Initial 2% EM + additional 8%) will be refunded without any interest only as mentioned below,</p> <p><u>As Per Defect Liability Period against each individual work mentioned in the annexure.</u></p> <p><u>a) For work with three months Defect Liability Period:</u> i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.</p> <p><u>b) For work with one year Defect Liability Period:</u> i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.</p> <p><u>c) For work with three year Defect Liability Period:</u> i) 30% of the security deposit shall be refunded to the contractor on expiry of two year from the actual date of completion of the work. ii) The Balance 70% of the security deposit shall be refunded to the contractor on expiry of three year from the actual date of completion of the work.</p> <p><u>d) For work with five year Defect Liability Period:</u> i) No security deposit shall be refunded to the contractor for 1st three years from the actual date of completion of the work. ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work. iii) The Balance 70% of the security deposit shall be refunded to the contractor on expiry of five year from the actual date of completion of the work.</p>
	<p>The cost of Tender documents as specified in ANNEXURE shall be paid also by the successful Contractor at the time of formal agreement after acceptance of tender.</p>
<p>Validity/ Withdrawal/ Acceptance of Tender:-</p>	<p>A Tender submitted shall remain valid for a period of 60 (sixty) calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders.</p> <p>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.</p> <p>The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.</p>

Scope of the works:- As Per BOQ /Annexure

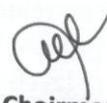
Other terms & conditions if any:- No conditional tender will be accepted. The Successful tenderers shall comply all the terms and conditions of the municipality and execute an agreement before starting the work. All rates to be quoted are to include all charges i.e. Royalty, Taxes etc. if any. No further claim and enhancement Rate of estimate will be entertained.

The volume of the work may vary at the time of execution, specifications, items and their rates not mentioned in the schedule will be followed as per P.W.D. Sanitary & plumbing works schedule, of Rates Govt. of West Bengal

In case of any dispute the decision of the Chairman, Barasat Municipality will be final binding the contractors.

Payment will be made as per availability of fund. No claim for supply of materials, equipments, machineries etc. will be entertained.

Instructions/guidance to the contractors for off line tender: All tenderer should present at the time of opening of tender.



Chairman
Barasat Municipality
Chairman
Barasat Municipality

Memo no. 59 (1-9)-BM/WWD/2024-2025, Dade: 21/06/2025

Copy forwarded for necessary information to:

1. Vice-Chairman, Barasat Municipality,
2. CIC (Water), Barasat Municipality,
3. Executive Officer, Barasat Municipality,
4. Finance Officer, Barasat Municipality,
5. Office Superintendent, Barasat Municipality,
6. Head Clark, Barasat Municipality,
7. SAE (Electric), Barasat Municipality,
8. Office Notice Board, Barasat Municipality,
9. O C. I.T. Dept, for publication of Municipal Website: www.barasatmunicipality.org.



Chairman
Barasat Municipality
Chairman
Barasat Municipality