NOTICE INVITING TENDER (off line)

Chairperson / Executive Officer on behalf of the Barasat Municipality invites Sealed Tenders in the West Bengal Form No-2911 through off line for the following listed works from the eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Table 1:- List of works

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the work</th>
<th>Estimated amount put to tender (in Rs.)</th>
<th>Earnest Money (in Rs.)</th>
<th>Cost of Tender Documents</th>
<th>Time for completion of work (in days)</th>
<th>Defect liability period</th>
<th>WARD NO</th>
<th>FUND</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

As mentioned in the ANNEXURE

Table 2 :- Date and Time Schedule

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Particulars</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>i)</td>
<td>Last date of receipt of application for tender papers by the municipal Office.</td>
<td>02/08/2023 Up to 5.00PM</td>
</tr>
<tr>
<td>ii)</td>
<td>Checking of Eligibility criteria &amp; prequalification documents on production of original documents by this office.</td>
<td>03/08/2023 at 11.00AM</td>
</tr>
<tr>
<td>iii)</td>
<td>Period of sale of tender documents from this office</td>
<td>11.00 AM TO 4.00PM ON 04/08/2023</td>
</tr>
<tr>
<td>iv)</td>
<td>Date of receipt of tender papers in this municipal office</td>
<td>07/08/2023 Up to 4.00PM</td>
</tr>
<tr>
<td>v)</td>
<td>Date and time for opening of the tender papers</td>
<td>07/08/2023 at 4.30PM</td>
</tr>
</tbody>
</table>

Table 3 :-

| Eligibility Criteria | i) Having experience and technical acumen in Executing, Construction & Completion of similar nature of work  
(a) with a work value not below 40% of the estimated amount put to tender in a single contract during last 5 (five) financial years  
OR  
(b) Two similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during last 5 (five) financial years  
OR  
(c) One single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at |

Tender Notice:-23-24.raj.off
above.
In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer.

All above credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.

ii) Having valid GST registration certificate with up to date GST return(GSTR- 3B or 3B/1, whichever applicable).
iii) Having valid PAN Card
iv) Income Tax Return (For last year.)
v) Having up to date Professional Tax clearance Certificate.
vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm
vii) Having up to date Trade Permission.
viii) Other certificates if any
(Copies of all above mentioned documents shall have to be furnished)

<table>
<thead>
<tr>
<th>Tender documents to be submit by the tenderer.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A full set of Tender documents consists of filled up and signed tender form 2911 along with price schedule (BOQ ) and other related documents , issued in favour of Tenderer. And original Bank Draft as earnest money for each individual work separately and attached with each Tender in a separate envelope , whole tender documents should be submitted at PWD deptt. Tender Drop box in a closed and sealed envelope which addressed to The “Chairperson Barasat Municipality” and mentioned NIT No &amp; Sl.No. of the tender on top of envelop.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Earnest Money:-</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Earnest Money (2% of estimated amount put to tender), as specified in ANNEXURE shall be remitted by Bank Draft, in favour of “CHAIRMAN, BARASAT MUNICIPALITY” payable at Barasat, which purchased on and from the date of publication of concerned NIT, from any Nationalized Bank /W.B. State co-operative Bank. Any tender without such earnest money (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Security Deposit &amp; other taxes:-</th>
</tr>
</thead>
<tbody>
<tr>
<td>(G.O.No-5784-PW/L&amp;A/2M-175/2017 date. 12.09.17)</td>
</tr>
<tr>
<td>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (eight percent) will be deducted from each and every running bill. The amount of such 10% (ten percent) of Security Deposit (Initial 2% EM + additional 8%) will be refunded without any interest only as mentioned below, As per Defect Liability period against each individual work mentioned in the annexure.</td>
</tr>
</tbody>
</table>

a) For work with three months Defect Liability Period:
   i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.

b) For work with one year Defect Liability Period:
   i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.

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C) For work with three year Defect Liability Period:
   i) 30% of the security deposit shall be refunded to the contractor on expiry of two
      year from the actual date of completion of the work.
   ii) The Balance 70% of the security deposit shall be refunded to the contractor on
       expiry of three year from the actual date of completion of the work.

d) For work with five year Defect Liability Period:
   i) No security deposit shall be refunded to the contractor for 1st three years from
      the actual date of completion of the work.
   ii) 30% of the security deposit shall be refunded to the contractor on expiry of four
       years from the actual date of completion of the work.
   iii) The Balance 70% of the security deposit shall be refunded to the contractor on
        expiry of five year from the actual date of completion of the work.

Additional Performance Security @ 10% of the tendered amount in the form of
Bank Guarantee from a Scheduled Bank, valid up to the date of completion of
work, shall be obtained from the successful bidder, if the accepted bid value is 80%
or less than the estimated amount put to tender. If the bidder fails to submit
Additional Performance Security within 7 (seven) working days from the date of
LoA or the time period as approved by the Tender inviting Authority, his Earnest
Money will be forfeited. If the bidder fails to complete the works successfully, the
Additional Performance Security along with Security Deposit lying with the
Government shall be forfeited at any time during the pendency of contract period
as per relevant Clauses of the Contract. Necessary provisions regarding deductions
of Security Deposit from the progressive bills of the Contractor as per relevant
clauses of the contract will in no way be affected/ altered by this Additional
Performance Security.

The successful contractor (L-I) Shall have to make a formal agreement with the
tender inviting authority (TIA) by depositing the cost of tender documents as
mentioned in the annexure after acceptance of tender and issuance of the work
order.

Validity/ Withdrawal/ Acceptance of Tender:-

A Tender submitted shall remain valid for a period of 60 (sixty) calendar days from
the date set for opening of tenders. Any extension of this validity period if required
will be subject to concurrence of the Tenders.

A Tender once submitted shall not be withdrawn within the validity period. If any
Contractor withdraws his/their tender(s) within the validity period then Earnest
Money as deposited by him/them will be forfeited and even a legal action may be
taken by TIA.

The TIA will accept the tender. He / She does not bind himself/herself to
accept otherwise the lowest tender and reserves to himself/herself the right to
reject any or all of the tenders received without assigning any reason thereof.
**Scope of the works**: As Per B. O. Q.

**Other terms & conditions**:

1. No conditional tender will be accepted. The Successful tenderer shall comply all the terms and conditions of the municipality and execute an agreement before starting the work.

2. All rates to be quoted are to include all charges i.e. Royalty, Taxes etc. if any. No further claim and enhancement Rate of estimate will be entertained.

3. The volume of the work may vary at the time of execution, specifications, items and their rates not mentioned in the schedule will be followed as per P.W.D. schedule, of Rates Govt. of West Bengal.

4. The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

5. The Tender Notice along with other documents like Tender Form, Technical Specification, Special Terms and Conditions( if any) BOQ, Addendum and corrigendum etc. shall be part and parcel of the Tender.

6. Successful bidder can collect hard copy for respective work from this Municipal office, P.W. Deptt. At the time of formal agreement.

7. All taxes will be deducted as per order of Govt. of West Bengal . time to time.

8. Successful agency shall have to execute an formal agreement with the Barasat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/ work order.

9. Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.

In case of any dispute the decision of the Chairperson, Barasat Municipality will be final binding the contractors.

Payment will be made as per availability of fund. No claim for supply of materials, equipments, machineries etc. including Road Roller, Tar Boiler etc. will be entertained.

**Instructions/guidance to the contractors for off line tender**:

All tenderer should present at the time of opening of tender otherwise no complain will be entertained later on.

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Tender Notice: 23-24.raj.off
Memo No-1681BM/WD-05/T-8/23-24  Dated, Barasat, the 24th. July 2023

Copy forwarded for necessary information to the:

1. The joint Secretary, Urban Development & Municipal affairs department, Govt. of West Bengal, Nagarayan Bhawan, Kolkata-7000064.
2. Addl.Secretary, UD & MA department Additional Director SUDA, Govt. of West Bengal, Ilgus Bhawan, HC Block, Sector-III, Kolkata-700106.
4. Subdivisional Officer, Barasat, North 24 parganas.
5. District Planning Section(DPLO)-North 24 parganas,
6. Vice Chairman, Barasat Municipality,
7. All members of C.I.C, Barasat Municipality,
8. Executive Officer, Barasat Municipality,
9. Finance Officer, Barasat Municipality,
10. Executive Engineer, 24 Parganas Division, M.E.Dte.7, K.B.Bose Road, Barasat,
11. Assistant Engineer, Barasat Municipality,
12. Members of Tender Committee, Barasat Municipality,
14. Head Clerk, Barasat Municipality,
15. Accountant, Barasat Municipality,
16. Cashier, Barasat Municipality,
17. Receive & Dispatch section, Barasat Municipality,
18. Office Notice Board, Barasat Municipality,

Chairman
Barasat Municipality

Chairman
Barasat Municipality

Tender Notice:-23-24.raj.off
## BARASAT MUNICIPALITY
### ANNEXURE

**Encloser to Memo no: BM/WD-05/T-8/2023-243**

**Date:** 24/07/2023

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Work</th>
<th>Estimated amount put to tender (in Rs.)</th>
<th>Earnest Money (in Rs.)</th>
<th>Cost of Tender Documents (Applicable for the successful time of formal Agreement)</th>
<th>Time for completion of work (in days)</th>
<th>Defect Liability Period</th>
<th>Ward No</th>
<th>Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Repairing and maintenance work of chairman’s chamber toilet at first floor of municipal office building in ward no-26 under Barasat Municipality.</td>
<td>64017.00</td>
<td>1280.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>26</td>
<td>MF</td>
</tr>
<tr>
<td>2</td>
<td>Ornamental grill work at Helabat Tala More for fencing of Netaji statue under Barasat Municipality.</td>
<td>27888.00</td>
<td>558.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>4.5 &amp; 1</td>
<td>MF</td>
</tr>
<tr>
<td>3</td>
<td>Repairing and Renovation of Vice Chairman chamber under Barasat Municipality.</td>
<td>84367.00</td>
<td>1687.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>26</td>
<td>MF</td>
</tr>
<tr>
<td>4</td>
<td>Repairing and Renovation of Municipal Education Department in ward no-26, under Barasat Municipality.</td>
<td>95656.00</td>
<td>1913.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>26</td>
<td>MF</td>
</tr>
<tr>
<td>5</td>
<td>Painting and masonry wood works for Executive Officers &amp; Executive Engineer’s Chamber at 1st Floor of Municipal Building of Barasat Municipality.</td>
<td>98580.00</td>
<td>1972.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>3 (years)</td>
<td>26</td>
<td>MF</td>
</tr>
<tr>
<td>6</td>
<td>Road Protection work by Gunny Bag Pilling at Pond Embankment at Gobinda Barrack in ward no-25.Under Barasat Municipality.</td>
<td>96813.00</td>
<td>1936.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>25</td>
<td>MF</td>
</tr>
<tr>
<td>7</td>
<td>Development of Black Top Badu 1st Main Road starting from Madhubon to N/H of Subal Bera in ward no-21.Under Barasat Municipality.</td>
<td>97908.00</td>
<td>1958.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>21</td>
<td>MF</td>
</tr>
<tr>
<td>8</td>
<td>Surface Dressing work Katchary Math Play Ground in ward no-14.Under Barasat Municipality.</td>
<td>95153.00</td>
<td>1903.00</td>
<td>250.00</td>
<td>15 (fifteen) days</td>
<td>1 (year)</td>
<td>14</td>
<td>MF</td>
</tr>
<tr>
<td>9</td>
<td>Construction of Concrete Road at Sitalatala by lane N/H of Mira Dhar in ward no-30.Under Barasat Municipality.</td>
<td>60644.00</td>
<td>1213.00</td>
<td>250.00</td>
<td>30 (thirty) days</td>
<td>3 (years)</td>
<td>30</td>
<td>Ward Development</td>
</tr>
</tbody>
</table>

**Chairman**

Barasat Municipality
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Work Description</th>
<th>Estimated Cost</th>
<th>Installation Cost</th>
<th>Survey Cost</th>
<th>Time</th>
<th>Ward Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Repairing of Concrete Road at Ashok Kanan &amp; Construction of Cover slab at Ananda puri Block, near Vivek Sangha &amp; below Bridge and Drain at Ashok Kanan from H/O Souen Maschatak to H/O Naba Dasin ward no-25, Under Barasat Municipality.</td>
<td>87454.00</td>
<td>1749.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 25</td>
</tr>
<tr>
<td>11</td>
<td>Construction of C.C Road at Gobrapukur pond in ward no 24, under Barasat Municipality.</td>
<td>96265.00</td>
<td>1925.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 24</td>
</tr>
<tr>
<td>12</td>
<td>Construction of P.C.C. Road at Netaji Nagar starting from N/H of Krishna Doctor to Raj Kumar Mallick house in ward no-34, Under Barasat Municipality.</td>
<td>86951.00</td>
<td>1739.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 34</td>
</tr>
<tr>
<td>13</td>
<td>Construction of R.C.C. cover slab wrapped of edges with Iron angel at K.B. Bose Road and Pilling work (Small Part) at Back side of S.B.I. Barasat in ward 25, Under Barasat Municipality.</td>
<td>98006.00</td>
<td>1960.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 25</td>
</tr>
<tr>
<td>14</td>
<td>Construction of Cover Slab &amp; repairing of Drain at Mukherjee Para by lane N/H of Suman Dey in ward no-30, Barasat Municipality.</td>
<td>62407.00</td>
<td>1248.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 30</td>
</tr>
<tr>
<td>15</td>
<td>Construction of cover slab over existing drain at Shitalatala by lane near house of Sanjiv, Roy &amp; Vikash in ward no 30.</td>
<td>54089.00</td>
<td>1082.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 30</td>
</tr>
<tr>
<td>16</td>
<td>Construction of brick work and approach ramp with slab near Lokenath Temple in ward no 04, Under Barasat Municipality.</td>
<td>47226.00</td>
<td>945.00</td>
<td>250.00</td>
<td>30(thirt y)days</td>
<td>3 (three)year 4</td>
</tr>
<tr>
<td>17</td>
<td>Soil Investigation work for beautification &amp; water body conservation at Balaka ward no-6 and for construction Banquete Hall at HatiPukur in ward no-14, Under Barasat Municipality.</td>
<td>91244.00</td>
<td>1825.00</td>
<td>250.00</td>
<td>15(fifteen) days</td>
<td>1 (one)year 6&amp;14</td>
</tr>
<tr>
<td>18</td>
<td>Soil investigation work for Setting up interim CPU at Land of Dag no-RS&amp;LR-123, Mouza-Kuberpur, JL No-108, Barasat.</td>
<td>95713.00</td>
<td>1914.00</td>
<td>250.00</td>
<td>15(fifteen) days</td>
<td>1 (one)year Kuber pur</td>
</tr>
</tbody>
</table>

*Chairman*

Barasat Municipality